

Ben Cruachan Walking Club Inc.

Incorporation Number A0004849G

Minutes of the 2017 Annual General Meeting

Held on Wednesday, July 12, 2017 at 7.30 pm at the Criterion Hotel, 90 MacAlister Street, Sale

1. President's Welcome:

1.1. Attendance:

The President, Monica Scicluna, welcomed all those present: Committee Members – Jack Winterbottom, Piero Baglioni, Michael Dowe, Joe van Beek, Chris Marshall, Anna Janca, Marian Matchan, Helmut Tracksdorf; Club members - Ken Free, Bev Beard, Di Christiansen, Leisa Cash, Joe Scicluna, Trevor Whibley, Narelle Warren, Joe Crisp, Robyn Rowley, Wendy Ammitzball, Peter Ammitzball; Visitor – John Matchan.

1.2. Apologies:

Heather Alexander, Judy van Beek, Geoff Mattingly, Dorothy and John Hanlon who also sent best wishes to everyone, especially the past and present office bearers, Maureen Hickling, Susan Roberts, Noel Burrows, Sue and Tony Wielgosz, Wil Streckfuss, Heather Doolan, Coralie Pandey, Graham Pilkington, Trish Marston

2. Confirmation of Minutes of Previous Meeting Held on June 8, 2016:

Motion: That the minutes of the Annual General Meeting held on June 8, 2016, be received and confirmed as a true and accurate record of the meeting.

Moved: Joe van Beek

Seconded: Jack Winterbottom **Carried**

3. Presentation of Reports:

3.1. President:

The President, Monica Scicluna, presented the President's Report as attached.

Motion: That the President's Report be accepted.

Moved: Monica Scicluna

Seconded: Wendy Ammitzball

Carried

3.2. Treasurer:

The Treasurer, Jack Winterbottom, presented the financial statements for the 2016-17 financial year to April 30, 2017, as attached.

Motion: That the Financial Statement for 2016-17 financial year and Treasurer's Report be accepted.

Moved: Jack Winterbottom

Seconded: Chris Marshall

Carried

3.3. Tracks and Huts:

The Tracks and Huts Officer, Michael Dowe, reported that a number of maintenance activities had occurred on McMillan's Track, significantly finding and opening the Crooked River section. He also reported that a working bee had occurred in the Mitchell River National Park, and Club members had undertaken reconnaissance walks with track condition reports being submitted to Parks Victoria and the Department of Environment, Land, Water and Planning (DELWP). Michael acknowledged the support received from Connor Wilson of Parks Victoria and Jeremy Reynolds of DELWP. He thanked those involved.

Motion: That the Tracks and Huts Officer's Report be accepted.

Moved: Michael Dowe

Seconded: Joe van Beek

Carried

3.4. Walks Coordinator:

The Walks Coordinator, Marian Matchan presented the Walks Coordinator's Report and acknowledged Ken Free for leading the most walks, Monica Scicluna for leading the second most number, with Chris Marshall participating in the most walks throughout the year. Her report is attached.

Motion: That the Walks Coordinator's Report be accepted.

Moved: Marian Matchan **Seconded:** Robyn Rowley **Carried**

3.5. Newsletter Editor:

The Newsletter Editor, Helmut Tracksdorf presented the Newsletter Report, as attached.

Motion: That the News Letter Report be accepted.

Moved: Helmut Tracksdorf **Seconded:** Ken Free **Carried**

3.6. Publicity:

The Publicity Officer, Piero Baglioni, presented the Publicity Officer's Report as attached.

Motion: That the Publicity Officer's Report be accepted.

Moved: Piero Baglioni **Seconded:** Jack Winterbottom **Carried**

4. Appointment by the membership present of an impartial Club member to chair proceedings during the election of office holders and ordinary Committee members:

Motion: That Jack Winterbottom chair the meeting for the election of office holders and ordinary committee members.

Moved: Monica Scicluna **Seconded:** Anna Janca **Carried**

5. Vacating of all office holder and ordinary Committee member positions:

The Chairperson, Jack Winterbottom, declared all positions vacant and thanked members for their work. He thanked Monica for her vibrancy, enthusiasm and dedication to the job as President over the last 2 years.

6. Appointment of Office Holders:

6.1. President:

The Chairperson invited nominations for the position of President.

Nomination: Joe van Beek **Nominated by:** Anna Janca **Nomination accepted.** As no further nominations were received, the Chairperson declared Joe van Beek appointed to the Office of President to the applause of all present.

6.2. Vice President:

The Chairperson invited nominations for the position of Vice President. As no nominations were forthcoming, the Office of Vice President remains vacant.

6.3. Treasurer:

The Chairperson invited nominations for the position of Treasurer.

Nomination: Robyn Rowley **Nominated by:** Monica Scicluna **Nomination accepted.** As no further nominations were received, the Chairperson declared Robyn Rowley appointed to the Office of Treasurer to the applause of all present.

6.4. Secretary:

The Chairperson invited nominations for the position of Secretary.

Nomination: Heather Alexander **Nominated by:** Joe van Beek **Nomination accepted in her absence by Joe van Beek by proxy.**

As no further nominations were received, the Chairperson declared Heather Alexander appointed to the Office of Secretary to the applause of all present.

6.5. Publicity Officer:

The Chairperson invited nominations for the position of Publicity Officer.

Nomination: Piero Baglioni **Nominated by:** Chris Marshall **Nomination declined.** As no further nominations were received, the Office of Publicity Officer remains vacant.

6.6. Newsletter Editor:

The Chairperson invited nominations for the position of Newsletter Editor.

Nomination: Helmut Tracksdorf **Nominated by:** Monica Scicluna **Nomination accepted.** As no further nominations were received, the Chairperson declared Helmut Tracksdorf appointed to the Office of Newsletter Editor to the applause of all present.

6.7. Tracks and Huts Coordinator:

The Chairperson invited nominations for the position of Tracks and Huts Coordinator.

Nomination: Michael Dowe **Nominated by:** Monica Scicluna **Nomination accepted.** As no further nominations were received, the Chairperson declared Michael Dowe appointed to the Office of Tracks and Huts Coordinator to the applause of all present.

6.8. Walks Coordinator:

The Chairperson invited nominations for the position of Walks Coordinator.

Nomination: Anna Janca **Nominated by:** Piero Baglioni **Nomination accepted.** As no further nominations were received, the Chairperson declared Anna Janca appointed to the Office of Walks Coordinator to the applause of all present.

7. Appointment Of Up To Six Ordinary Members:

The Chairperson invited nominations for Ordinary Members of the Committee.

Nomination: Chris Marshall	Nominated by: Piero Baglioni	Nomination accepted.
Nomination: Piero Baglioni	Nominated by: Chris Marshall	Nomination accepted.
Nomination: Trevor Whibley	Nominated by: Monica Scicluna	Nomination accepted.
Nomination: Monica Scicluna	Nominated by: Bev Beard	Nomination accepted.
Nomination: Jack Winterbottom	Nominated by: Helmut Tracksdorf	Nomination accepted.
Nomination: Narelle Warren	Nominated by: Anna Janca	Nomination accepted.

As no further nominations were received, the Chairperson declared Chris Marshall, Piero Baglioni, Trevor Whibley, Monica Scicluna, Jack Winterbottom and Narelle Warren appointed to the Committee as Ordinary Members to the applause of all present.

Jack Winterbottom hand the chairing of the meeting to the new President, Joe van Beek, who outlined the current standing and status of the Club and his aim for the next year. Joe reiterated Monica's thanks to the outgoing committee and welcomed in the new committee. He made special mention about the importance of walk leaders to the success of the club and thanked all those who have and are planning to lead walks. He spoke briefly about what he sees as his challenge and his aims for the next year.

8. Meeting Close:

The 2018 Annual General Meeting is to be held on Wednesday, July 11, 2018, at a venue to be determined. The meeting closed at 9.30 pm.

BCWC PRESIDENT'S REPORT JULY 2017

2016-17 has been a consolidation period for the Club and builds on the work of the previous 12 months. Membership continued to steadily increase and our total number reaching approx. 110. Participation rates on walks and social activities also grew.

The Club continues to grow across the region and the meetings/social evenings held in Bairnsdale and Traralgon this past year were an outstanding success.

It is most pleasing to see that newer members of the Club are now experienced and confident enough to step up and lead walks and volunteer for committee roles. This fresh input of energy and ideas has been (and continues to be) a real bonus.

Many members have updated their CPR qualifications during the year.

The walks program continues to evolve with more day walks as well as tougher and more adventurous trips and weekend camps, this is due to the excellent work our walks co ordinator Marian has achieved.

I would like to take this opportunity to thank the 2016-17 Committee for all of their hard work over the past 12 months. A special mention must go to Anna our secretary for all her hard work.

I have enjoyed my twelve months as President, but would have achieved nothing without the Committee and the members. We leave the Club financially sound, with a growing and active membership and, I believe, a bright future.

Monica Scicluna

Tracks and Huts 2017

I am pleased to report that in the last twelve months some forty kilometres of McMillans Track has received maintenance by club volunteers. The Mitchell River Track also received attention. Maintenance activities included chain sawing logs, clearing scrub, restoring benching and placing track markers.

Here is a summary.

Track	Section	Length (km)
McMillans Track	Crooked River	14
	Arbuckle Junction to Kelly's hut	3
	Champion spur to Stander Creek	8
	Breakfast Creek to Macalister River	6
	Dingo Hill Track to Breakfast Creek	12
Mitchell River Track	West Weir to Billy Goat Bend	7

A major achievement was re-establishing the Crooked River Track. The track is a pleasant alternative route for walkers wishing to avoid the Dargo High Plains Road section of the McMillans Track.

Additionally, the club assisted Parks Victoria, by providing various track condition reports.

Thanks to everyone who participated, especially Joe Van Beek for taking the lead role and Conner Wilson from Parks Victoria and Jeromy Reynolds from DELWP for their encouragement and support.

WALK ATTENDANCE SHEETS 01/06/16 TO 30/05/17

		LEADER	TOTAL	MALE	FEMALE	VISITORS
13/06/2016	McMillan Track-Bald Hill to Woods Pt	Anna Janca	12	7	5	3
25/06/2016	Cox's Bridge to Swing Bridge	Monica Scicluna	11	3	8	0
29/06/2016	Loch Sport National Park	Monica Scicluna	8	0	8	2
2/07/2016	Scott's Farm	Ken Free	20	9	11	4
9-10/07/16	Leader Training @ Coonwarra	Joe van Beek	20	7	13	0
17/07/2016	Mt Tassie	Andrew Stevenson	11	4	7	1
23-		Chris M & Andrew				
24/07/2016	Two Bays Mornington Peninsula	S	9	3	6	0
30/07/2016	Noojee Trestle & water falls	Ken Free	8	1	7	2
6/08/2016	Mt St Gwineer Snow Shoe Suffle	Michael Dowe	7	4	3	0
13/08/2016	Roaring Mag Falls	Helmut Tracksdorf	22	6	16	7
27/08/2016	Old Mitchell River Weir	Ken Free	26	7	19	6
4/09/2016	Yeerung Estuary to Dock Inlet	Anna Janca	7	0	7	2
18/09/2016	Starlings Gap to Ada Tree	Joe van Beek	7	2	5	0
21/09/2016	Holey Plains	Trish Marston	14	7	7	2
24/09/2016	Wirilda Track	Jim Stranger	14	5	9	4
24/09/2016	Wirilda Track	Joe van Beek	8	3	5	0
1/10/2016	Mitchelldale Car Camp	Ken Free	4	2	2	0
17/10/2016	Morwell National Park	Monica Scicluna	7	0	7	1
22/10/2016	Walhalla Poverty Point	Monica Scicluna	6	1	5	2
23/10/2016	First Aid Training	Anna Janca	12	4	8	0
29/10/2016	Track 96 Sportsman & Freestone	Chris Marshall	17	9	8	1
4/11/2016	Wilson's Prom	Monica Scicluna	12	0	12	2
5/11/2016	Sealers Cove	Chris Marshall	2	0	2	0
12/11/2016	Billy Goat Bend to Den of Nargun	Jackie Whiting	4	2	2	1
3/12/2016	Nicholson to Bruthen Bike Ride	Trish Marston	4	0	4	0
4/12/2016	Flinders Island	Oliver Raymond	6	1	5	0
31/12/2016	Lonely Bay	Marjorie & Marian	7	5	2	1
9/01/2017	Howitt to King Billy	Oliver Raymond	5	2	3	0
14/01/2017	Raymond Creek Falls	Anna Janca	12	5	7	0
15/01/2017	Raymond Creek Falls	Marian Matchan	4	1	3	0
21/01/2017	Footbridge to Entrance	Monica Scicluna	12	4	8	3
22/01/2017	Kayak Nicholson River	Anna Janca	11	5	6	0
26/01/2017	Lake Tali Karng	Andrew Burrows	9	5	4	0
5/02/2017	Cassils Gold Fields	Trevor Clues	9	5	4	2
8/02/2017	Blue Pool Circuit	Chris Marshall	11	2	9	2
11/02/2017	Cobungra Ditch	Geoff Mattingley	7	3	4	1
17/02/2017	Thurra River	Helmut Tracksdorf	12	5	7	5
24/02/2017	JB Plain	Maureen Hickling	3	1	2	1
4/03/2017	Toms Cap	Peter Jennings	17	4	13	5
11/03/2017	Waterfall & Pallaibo Walk	Chris Marshall	7	2	5	0
12/03/2017	Mt Kosciuszko by Moonlight	Andrew Stevenson	10	4	6	0
17/03/2017	McMillan Track Maintenance	Joe van Beek	4	4	0	0
18/03/2017	Gippsland Heritage Walk	Jim Stranger	7	4	3	0
5/04/2017	Hiawatha	Jessie Walker	7	2	5	2
8/04/2017	Scrubby Creek	Ken Free	11	4	7	7
14/04/2017	Lake Tali Karng	Joe van Beek	8	4	4	0
15/04/2017	Sale Wetlands	Monica Scicluna	13	4	9	2

22/04/2017	Feathertop	Michael Dowe	8	4	4	0
29/04/2017	Deptford	Trevor Clues	17	6	11	5
6/05/2017	Angusvale to Jurgensons Point	Ken Free	14	5	9	2
17/05/2017	Tinamba to Heyfield Rail Trail	Chris Marshall	7	1	6	1
27/05/2017	Houghton's Track	Ken Free	18	7	11	6
	52 WALKS IN TOTAL THIS YEAR		528	185	343	85

Firstly, a big thank you to the 19 members who stepped up and led some amazing walks this year into some truly spectacular country. It is great to experience new walks to areas that we have not been to before, but equally as good to revisit some of the good regular tracks. Monica Scicluna and Ken Free led the most walks, leading 7 walks each. Thanks guys.

Between 1/6/2016 and 30/5/2017 we conducted 52 walks which was a bees dick short of the 59 for the previous year. The most popular walk led by Ken was to the Old Mitchell River Weir with 26 participants, followed by Helmut taking 22 people into Roaring Mag Falls. The females rule over the males on average nearly two to one. The member participating in the most walks throughout the year was Chris Marshall with 27, followed by Marian Matchan with 21, Anna Janca 19 and Ken Free with 17.

It is great to see we have an abundance of new members coming on our walks recently. If you find a track or area that you would like to explore, we have experienced leaders and walkers who can help you check them out and help put them on our program. We will be putting the walk program together for next year shortly, so start thinking and working on walks that you would like to lead or just participate in.

This is Marian Matchan signing off as walks Co-ordinator

Newsletter Editor's Report

The Newsletters issued during 2016/17 continue to be received by Club Members and interested parties with appreciation and continuing success. While the general layout and content has remained the same, some minor alterations and additions were implemented.

The adjustments include the removal of the Bushwalking Victoria page and the introduction of a supplementary Calendar of Events to assist members in the scheduling of their activities.

The newsletter was published bi-monthly in AUG 2016 / OCT / DEC / FEB / APR / JUN 2017

Meaning 6 newsletters were generated during 2016/17 with an additional supplementary newsletter (December 2016) published to cover the Bibbulmun Track walk, undertaken by Piero, Rose, Andrew and friends.

The newsletter is primarily distributed electronically by email to the majority of members, however several hard copies of the Newsletter continue to be generated for snail mail recipients. These hard copies continue to be printed by our local member for East Gippsland, Mr Tim Bull. We therefore gratefully acknowledge his services whereby we are able to maintain our current snail mail list which currently comprises only 5 recipients. There are also 9 individuals who have nominated to only receive the newsletter.

For the record, as your current Newsletter editor, am happy to continue in this role for the next 12 months.

Helmut Tracksdorf
 BCWC Newsletter Editor
 12th July 2017

Ben Cruachan Walking Club Inc.

Minutes for Committee Meeting

Wednesday, 01 February 2017, at 7.30 pm at the Maffra Veterinary Centre, 10 Johnson Street, Maffra.

1. President's Welcome:

1.1. **Attendance:** Monica Scicluna, Graham Pilkington, Chris Marshall, Jack Winterbottom, Joe van Beek, Michael Dowe, Wilhelmina Streckfuss

1.2. **Apologies:** Anna Janca, Heather Alexander, Piero Baglioni.

2. Minutes of Previous Meeting Held December 14, 2016:

2.1. **Confirmation:** Item 3.3 should have read "that Graham Pilkington would review the club rules and report in due course." Moved Joe van Beek, seconded Jack Winterbottom. CARRIED

3. Business Arising From Previous Meeting:

3.1. **Review of Club Rules of Association** – see in General Business

3.2. **Management & Acceptance of Membership Applications** – Defer to next meeting

4. Correspondence:

4.1. Incoming:

- New Memberships: Narelle Warren, Leigh Smith, Veronica Dwyer, Dorothy Hanlon, John Hanlon, Jason Harris, Thomas Carew. *The Treasurer noted that he could not find any record of Warren and Dwyer having paid.*
- Bushwalking Victoria (BWV) – Newsletter February 2017 – Emailed to members
- BWV – Notice of President's Meeting – Monica Scicluna would be unable to attend and would submit her apologies.
- Parks Victoria Central Gippsland Newsletter – Emailed to members
- Conservation Volunteers Australia – Request for volunteers for World Wetland Day 2/2/2017 – Emailed to members. Monica Scicluna and Graham Pilkington indicated their intention to attend.

4.2. Outgoing:

- To all members on email
 - Incoming correspondence circulated to membership as noted above
 - Minutes of last Committee meeting
 - BCWC Newsletter
 - Reminders re various upcoming walks / events – as requested by Walk Leaders
- To all members not on email
 - Minutes of last Committee meeting
 - BCWC Newsletter
- To new members listed above by post: Welcome letter from the President, BCWC brochure, Bushwalking Victoria 'Tread Softly' brochure and membership card, Emergency Contact & Medical Information form, 'Bushwalking Etiquette' document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.

5. Reports:

5.1. President

5.1.1. Highlights From Bushwalking Victoria. The proposed Mt Hotham/Falls Creek walking track was discussed. It was decided the club did not need a formal position on the track and that members should be encouraged to provide input as individuals. Joe van Beek expressed concern that “free walkers” could be at a disadvantage. A trek in Bolivia for \$5,500 per person was mentioned. Literature had been received with reference to Regulations for Outdoor Leisure in which it was foreseen by Joe van Beek that walk leaders may require qualifications to lead walks on DELWP and Parks Vic land.

5.2. Treasurer: see attached report. An additional invoice had been received for \$110 from Maranter Training for Jack Winterbottom’s First Aid Refresher course on 01 February. With the addition of this payment, the Treasurer moved that the Financial Statement be received and accounts paid. Seconded Joe van Beek. **CARRIED.**

After further discussion about the level of Memorabilia Stock, it was decided that we would have a “sale” of \$10 per hat to be publicised in the next newsletter.

5.3. Tracks and Huts:

5.3.1. McMillan’s Track. Mike Dowe reported that the track over Mt Arbuckle to Kelly’s Hut had been completed.

5.3.2. Track 96. Chris Marshall reported no activity on Track 96 but a walk was planned in two months.

5.3.3. Joe van Beek circulated a program of Track Maintenance Activity for the McTk for 2017. He noted that it was important to not allow track maintenance/clearing to dominate the walks calendar. To that end, there were 5 maintenance opportunities over the year ranging from 2 to 7 days in length. DELWP would be coordinating and manning Crooked River [Stonewall to the bottom of White Timber Spur] with the rappel crew. PV Bairnsdale would be coordinating Billy Goat Bend to Den of Nargun [Rob Paterson. McTk would have two sorties; one to Champion Spur and a second on the Crinoline Track to Macalister River. Track 96 would have a crew in August. It was also proposed by DELWP that the Tali Karng tracks from McFarlane’s Saddle to the Tamboritha Road on the Wellington River be looked at. The Latrobe Valley Community Facility Fund, designed to ease the withdrawal of brown coal use in the Valley, potentially had money available for clearing and maintenance. Mike and Joe decided to recce the top end of White Timber Spur ASAP.

5.4. Walks Coordinator:

5.4.1. 2017 Walks Program. Walks Coordinator not present. Joe van Beek tabled an email ref four walks in Tyers Park in conjunction with the Heart Foundation over the winter. He and Jim Stranger would be leading the walks. It was decided that as BCW was a walking club, these were 4 walks over the next 6 months, there was no clash with club program, they were in our patch, club members were intimately involved and they were on a Tuesday, it would be appropriate for Joe to distribute the flyer to club members by email and for individuals to participate at their own risk.

5.5. Newsletter Editor: Not present.

5.6. Publicity: Not present.

5.7. Website – Defer to next meeting:

5.8. Policies, Procedures & Forms Working Group – Defer to next meeting

6. General Business:

Graham Pilkington reported he had looked at the club rules but not yet compared them to Model Rules available from Consumer Affairs Victoria/Dept. of Justice. He noted the lack of a protocol for joining the club. Graham Pilkington tabled two articles from the Gippsland Times 31/01/2017 ref campfire protocols and deer control on Wellington and Howitt Plains. He would summarise and send to the Newsletter Editor for the next edition.

Joe van Beek brought up the issue of heat stroke in a walker on the previous weekend and asked what mechanism the club had to learn from any incidents [of which heat stroke was an example]. The meeting participants had first hand experience of another two heat stroke incidents over the last 18 months.

7. **Next Meeting:**

Committee Meeting: Wednesday, April 12, 2017 at Bairnsdale Club.

Club Night: Wednesday, March 8, 2017 at Wan Loy Chinese Restaurant, Traralgon.

Meeting ended at 21hr00

Ben Cruachan Walking Club

Financial Statement for 31 January 2017

Balance @ 30 November 2016 3,819.63

Income:

Memberships

Carew, Hanlon, Harris, Smith 79.00

Interest -

Visitor Fees 10.00

Golden Jubilee Sales 25.00

114.00

3,933.63

Expenditure:

Snake Bandage -

Balance @ 31 January 2017

3,933.63

Stock in hand:

Mugs @ \$10 2 20.00

Badges @ \$20 38 760.00

Hats: Bucket M/L @ \$25 15 375.00

Hats: Bucket L/XL 16 400.00

Hats: Cotton 55 cm 10 250.00

Hats: Cotton 57 cm 7 175.00

Hats: Cotton 59 cm 9 225.00

Hats: Cotton 61 cm 9 225.00

2,430.00

Accounts to pay:

Unpresented Cheques

479_Janca_First Aid Consumables 34.20

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, April 12, 2017 at 7.30 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale.

1. President's Welcome:

1.1. Attendance:

The President, Monica Scicluna, welcomed those in attendance: Committee members – Joe van Beek, Anna Janca, Jack Winterbottom, Marian Matchan, Helmut Tracksdorf, Piero Baglioni, Michael Dowe, Chris Marshall, Wil Streckfus

1.2. Apologies:

Graham Pilkington, Trish Marston, Heather Alexander,

2. Minutes of Previous Meeting Held February 1, 2017:

2.1. Confirmation:

Motion: That the minutes of the meeting of February 1, 2017 with amendment of item 5.3.3 replacing "DELWP" with Parks Victoria where reference is made to Tali Karng, be accepted as an accurate record of that meeting.

Moved: Joe van Beek

Seconded: Michael Dowe

Carried.

3. Business Arising From Previous Meeting:

3.1. Walk Leader Training

Requests were being received from members for navigation training. Joe to consider scheduling an event.

3.2. Club Membership & Future Directions

3.2.1. Membership Non-Renewals

A summary of a survey of 2015/16 members who had not renewed their membership for 2016/17, was received. Although only 3 of 14 responded, it was noted that feedback was positive and reasons for non-renewal were personal. No further action required by Committee.

3.2.2. Member Survey

A summary of a survey of members conducted in September, 2016 was received. It was noted that a preliminary summary had been supplied to the Walks Coordinator prior to planning of the 2017 Walks Calendar and that had been taken into account in preparing the Calendar. 29% of members responded. After much discussion, it was agreed that feedback was being taken into account in planning the Walks Calendar and in review of Club protocols, and Club continue business as usual.

3.3. Review of Club Rules of Association

Review of Club Rules of Association had been initiated to consider whether the Club needed the ability to not accept an application for membership to the Club. The current Club Rules did not provide for this. After much discussion, a vote was taken as to whether the Club required the ability in the Rules to not accept an application for membership. Of those Committee members present, 3 voted for, 5 voted against, and 2 abstained. Hence no change is to be made. The Secretary indicated that the preamble / purpose in the Rules and some other minor editorial changes may need to be considered. This would be presented to Committee for consideration in due course and as time permitted.

3.4. Management & Acceptance of Membership Applications

See 3.3 above. Current process is to continue.

3.5. Heat Stroke

Discussion occurred regarding the reporting of incidents. It was agreed that:

- Walk Leaders be encouraged to complete Incident Reports for incidents and near misses which occur on walks so that these can be reviewed by Committee, lessons learned from the situations, and those lessons distributed to the membership;
- An article be included in the newsletter at the beginning of the summer season regarding prevention of heat stroke;
- A reminder be included in the current newsletter regarding winter weather preparation.

4. Correspondence:

4.1. Incoming:

- New Memberships: Claire Cassidy, Aloechka Delamaine, Amanda Reddick, Becky Horsham, Maureen Russell, Trevor Whibley
- Membership renewals: Narelle Warren
- Membership resignations: Don Tylee;
- Bushwalking Victoria – Newsletter for April – Emailed to members
- Bushwalking Victoria – Notes from Presidents' meeting of 20/2/2017– Forwarded to Committee
- Bushwalking Victoria – Request for Leadership Forum topics and expressions of interest to join Board – Emailed to members
- Bushwalking Victoria – Hunting on Snake Island – Fact Sheet on trial deer hunting program – Emailed to members
- Strzelecki Bush Walking Club – Newsletter for April 2017 – Emailed to members
- Parks Victoria – Central Gippsland District Newsletter April 2017 – Emailed to members
- Parks Victoria – Request for Club logo to decorate volunteer trailer and acknowledge BCWC contribution – Sent by Secretary.
- Victorian Walking Festival – Invitation to submit walks – Circulated to Committee – See item 5.4.2
- Victorian Walking Festival – Program – Emailed to members
- Friends of Tyers Park – News release of work done by Green Army and Parks Victoria – Emailed to members
- Noojee CFA Invitation to Community Fun Run and fundraiser – Emailed to members
- Conservation Volunteers Australia – Invitation to participate in Powerful Owl Monitoring and Restoration Project – Emailed to members
- Kathmandu Traralgon – Invitation to run a members discount night – Forwarded to Committee – See item 6.4
- Jindabyne Holiday Park – Invoice for Mt Kosciuszko weekend – To Jack for payment.
- Ken Free – Email re PLB from Sale Police – Forwarded to Committee – See item 6.5

4.2. Outgoing:

- To all members on email
 - Incoming correspondence circulated to membership as noted above
 - Minutes of last Committee meeting
 - BCWC Newsletter
 - Reminder notice of Club Night on March 8
 - Reminders re various upcoming walks / events – as requested by Walk Leaders
- To all members not on email
 - Minutes of last Committee meeting
 - BCWC Newsletter

- To new members listed above by post: Welcome letter from president, BCWC brochure, Bushwalking Victoria 'Tread Softly' brochure and membership card, Emergency Contact & Medical Information form, 'Bushwalking Etiquette' document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.

Motion: That incoming correspondence be accepted and actions and outgoing correspondence ratified.

Moved: Anna Janca

Seconded: Chris Marshall

Carried.

5. Reports:

5.1. President

5.1.1. Highlights From Bushwalking Victoria

Monica reported the topics of interest from Bushwalking Victoria (BWV) included:

- A request for topics for the BWV Annual General Meeting and Leadership Forum,
- A request as to whether had software they were using for membership management,
- Mansfield Bushwalking Club was in recess as it did not have a Committee of Management, and would be dissolved if one could not be formed,
- Phillip Davis has resigned as Secretary of BWV,
- Colin Macdonald has been appointed Member of BWV Board.

No action was required by the Club.

5.2. Treasurer:

Jack presented the Treasurer's report for the month ended March 31, 2017

Motion: That the Treasurer's Report be accepted and payments ratified.

Moved: Jack Winterbottom

Seconded: Chris Marshall

Carried.

5.3. Tracks and Huts:

Michael reported that Club members had participated in track maintenance in the Mitchell River National Park along the West Weir Track and the track to Angus Vale.

5.3.1. McMillans Track

Joe reported that track maintenance had been conducted along the Champion Spur to Standard Creek sections of the track. He reported that Parks Victoria was not available for the working party planned for May along part of the Crinoline the Tamboritha Tracks. Hence this would be more of a reconnaissance with a car camp Breakfast Creek as a base.

5.3.2. Track 96

Chris noted that DELWP had conducted burns and had been working on Track 96 and therefore she had cancelled the planned end to end walk. It was agreed that DELWP's intentions be explored and that the Club reconsider track maintenance and walks scheduled on the Club's calendar until DELWP work was completed.

5.4. Walks Coordinator:

5.4.1. 2017 Walks Program

Nothing to report

5.4.2. 2017 Victorian Walking Festival

Marian reported that the Tali Karng and Sale Wetlands walks had been offered for submission to the Festival. She had emailed the Festival however not received a reply. No further action taken.

5.5. Newsletter Editor:

Helmut reported that he was using a new format for walk previews in the April newsletter to reduce space / file size. He requested feedback on this once the April newsletter was published and members saw the new

format. He was waiting on clarification of some outstanding matters in respect of content and would publish the newsletter after this meeting.

5.6. Publicity:

Discussion occurred regarding the lead time for publicising walks. It was agreed that walks which are to be advertised in local papers should be submitted to enable publication 10 days before the walk rather than during the week immediately prior to the walk. This should give members of the public time to plan and consider participating, particularly for weekend activities.

Piero noted that the Club was receiving good publicity from the local papers. Joe noted that the article regarding Wirilda had already been submitted to the papers. Piero also requested again that, previews sent to him for publicity are to be accompanied by a photo separate from that embedded in the preview.

5.7. Website:

Piero noted that members were not submitting photos for inclusion in the Photo Gallery. The secretary is to send a reminder to members.

6. Policies, Procedures & Forms Working Group

6.1. Walk Attendance Sheet

Anna presented a draft revision of the Walk Attendance Sheet which includes email address and phone number of walk participants. She noted that the revised Sheet was could be completed by Walk Leaders when receiving registrations for a walk rather than at the meeting point at the start of the walk. This had the advantages of:

- streamlining and reducing time and paperwork at the start of the walk,
- providing the Walk Leader with a process for receiving and documenting registrations as received and a quick listing of walker contact details to enable email or phone contact as and if required and to facilitate car pool arrangements, and
- producing a document in advance which can be provided to the Club Emergency Contacts when using PLB.

After discussion, it was agreed that the draft be amended to include the walker's full address rather than only their locality, and that the document be put into use for trial.

6.2. Emergency Contact For Walks

Anna reported that a draft protocol had been prepared and that the Working Group would be reconvened to consider this prior to the next Committee Meeting so that a recommendation can be presented at the next Committee Meeting.

6.3. Personal Locator Beacon

Anna reported that a protocol for PLB already existed within the Club, however, this may require review in light of recommendations relating to item 6.2 above and previous Committee discussion regarding having a PLB in each walk bag. This would be considered in conjunction with item 6.2 above.

7. General Business:

7.1. 2017/18 Membership Renewals and Fee Increase

Anna reported that the Membership Application / Renewal form has been revised to include the 2017/18 membership fees, in accordance with previous Committee resolution, circulated to the Club membership and loaded onto the website.

It was noted that consideration of the 2018/19 membership fee be placed on the agenda for the next Committee meeting, given that Bushwalking Victoria has flagged insurance fee increases in coming years.

7.2. 2017/18 Committee Membership

In view of the upcoming Annual General Meeting (AGM), although all positions on the Committee are vacated and require appointment at the AGM, discussion occurred amongst current members as to who would not be available for nomination. Piero and Monica indicated that they would not be available for nomination to their current roles of Publicity Officer and President respectively, but would be available for nomination as Ordinary Committee Members. Marian indicated that she would not be available for nomination to the Committee, which included the Walks Coordinator role. Jack indicated that he would not be available for nomination to the Treasurer role. It was agreed that the Secretary circulate an email to the Club membership inviting and encouraging nominations to Committee. Wil indicated that she would not be available for nomination to the Committee.

7.3. AGM

It was noted that the AGM was scheduled to be held on Wednesday, July 12, 2017. It had been planned to hold the meeting in Maffra at the Macalister Hotel, however, that venue is not available. It was agreed that Monica explore the Criterion Hotel as an alternative.

7.4. Kathmandu Traralgon Member Discount Night

An invitation had been received from Kathmandu Traralgon for that store to run a discount night specifically for BCWC members. Joe agreed to follow this up with the store.

7.5. Email From Ken Free re PLB Available From Sale Police

Ken's email was noted. It was agreed that the email be acknowledged as received, but no further action taken until the Club's protocol re use of PLB is reviewed and finalised.

8. Next Meetings:

Club Night: Wednesday May 10, 2017 at the Bairnsdale Club.

Committee Meeting: Wednesday, June 14, 2017 at Maffra Vet Centre

Club Night and Annual General Meeting: Wednesday, July 12, 2017 venue to be decided.

Ben Cruachan Walking Club

Financial Statement for 31 March 2017

Balance @ 31 January 2017 3,933.63

Income:

Memberships		
<i>Carew, Cassidy, Delamaine, Horsham, Russell</i>	44.50	
Interest	-	
Visitor Fees	85.00	
Golden Jubilee Sales	-	
Kosi Weekend	932.00	
First Aid Course	70.00	
Uncategorised	15.00	1,146.50
		<u>5,080.13</u>

Expenditure:

First Aid Course [Winterbottom]	110.00	
First Aid Course - consumables	34.20	
Kosi Weekend	898.00	1,042.20

Balance @ 31 March 2017 4,037.93

Stock in hand:

Mugs @ \$10	-	-
Badges @ \$20	38	760.00
Hats: Bucket M/L @ \$25	15	375.00
Hats: Bucket L/XL	16	400.00
Hats: Cotton 55 cm	10	250.00
Hats: Cotton 57 cm	7	175.00
Hats: Cotton 59 cm	9	225.00
Hats: Cotton 61 cm	9	225.00
		<u>2,410.00</u>

Accounts to pay:

Nil

Unpresented Cheques

Nil

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, June 14, 2017 at 7.30 pm at the Maffra Veterinary Centre, 10 Johnson Street, Maffra.

1. President's Welcome:

1.1. Attendance:

The President, Monica Scicluna, welcomed those in attendance: Committee members – Joe van Beek, Anna Janca, Jack Winterbottom, Marian Matchan, Helmut Tracksdorf, Piero Baglioni, Michael Dowe, Chris Marshall, Wil Streckfus, Heather Alexander.

1.2. Apologies:

Graham Pilkington, Trish Marston, Ken Free.

2. Minutes of Previous Meeting Held April 12, 2017:

2.1. Confirmation:

Joe requested that the following amendments be made:

5.1.1 Colin Macdonald has been appointed **member** of BWV Board, not President;

5.6 Last sentence, that "He" be replaced by "Piero"

6.1 "for trial" be added to the last sentence.

Motion: That the minutes of the meeting of April 12, 2017, with amendments as noted above, be accepted as an accurate record of that meeting.

Moved: Joe van Beek

Seconded: Jack Winterbottom

Carried.

3. Business Arising From Previous Meeting:

3.1. Walk Leader Training

Joe advised that he plans to schedule navigation training on a day in September, 2017. He plans to base this in the Glenmaggie area, using the Glenmaggie Hall for a half day of theory and a half day in the bush. Details are to be finalised.

3.2. 2018/19 Membership Fees

The Committee considered the Club's 2016/17 financial statement and the fact that Bushwalking Victoria has indicated that it will not impose a fee increase for its membership.

Motion: That membership fee of the Club remains unchanged for the 2018/19 financial year.

Moved: Jack Winterbottom

Seconded: Joe van Beek

Carried.

3.3. 2017/18 Committee Membership

It was noted that a notice had been sent to members inviting nominations to Committee. Discussion occurred regarding current Committee and General Club members who have indicated their availability to accept nomination to the Committee and/or offices on the Committee. At the time of the meeting, it appeared that vacancies would exist, and Members were encouraged to canvas members for nomination to the Committee.

3.4. Annual General Meeting

It was noted that, other than the mandatory business to be conducted, there was no additional business to be conducted at the AGM. The Secretary will prepare the Agenda and circulate a notice of the meeting to members. A 'Walk Preview' already has been prepared and appears in the Walks Calendar on the Club website. Due to venue availability, the pre-dinner meeting and AGM are to be held at the Criterion Hotel, Sale. Dinner was scheduled for 6 pm, the formal AGM at 7.30 pm followed by speakers, with topics being the Camino and Blister Care. It was agreed that immediately following the speakers, the new Committee would meet for approximately half hour to discuss Committee meeting, protocol and any handover arrangements.

3.5. Kathmandu Traralgon Member Discount Night.

Joe contacted the store and noted that the store already has arranged a member discounts for the Strzelecki Bush Walking Club for Friday June 16, and Saturday June 17. Joe suggested that, subject to the store's agreement and although it would be short notice, that BCWC piggy back onto this arrangement. He would confirm with the store so that an email can be circulated to members as soon as possible.

3.6. Email From Ken Free re PLB Available From Sale Police

Following discussion regarding items 6.1 and 6.2 below, Ken is to be advised that he would be provided with a copy of Club policy once it is finalised.

4. Correspondence:

4.1. Incoming:

- New Memberships: Daryl White, Coralie Pandey, Sue Wielgosz, Tony Wielgosz, Wendy Ammitzball, Heather Doolan, Kaye Challinor, Natalie Hinde, David Hinde, Leisa Cash, Julie Gullickson, Andrew Sheridan, Vicki Fraser, Warwick Fraser, Sorrel Fraser, Ian Bilney, Sue Robinson
- Membership renewals: Beverley Beard, Philip Davis, Elizabeth Davis, Michael Dowe, Ken Free, Chris Free, Rachelle Quattrocchi, Albert Graham, Ken Grandy, John Hanlon, Dorothy Hanlon, Anna Janca, John Kellas, Christine Marshall, Marian Matchan, Jim Stranger, Denise Stranger, Helmut Tracksdorf, Geoff Mattingley, Jim McLeod, Robyn Rowley, Carla Rowley, Troy Rowley, Warren Rowley, Aloechka Delamaine, Noel Burrows, Jessie Walker, George Boyd, Claire Cassidy, Thomas Carew, Diana Christiansen, {iero Baglioni, Rose de Leeuw, Monica Scicluna, Joe Scicluna, Maureen Hickling, Joe van Beek, Judy van Veek, Paula van Beek, Heather Alexander,
- Membership renewals – Newsletter Only: Wilhelmina Streckfuss
- Membership resignations:
- Bushwalking Victoria – Newsletter for June – Emailed to members
- Bushwalking Victoria – Notice of Annual General Meeting – Emailed to members
- Bushwalking Victoria – Annual General Meeting documentation – Emailed to Committee
- Bushwalking Victoria – Invitation to Leadership Forum and AGM – Emailed to Committee
- Bushwalking Victoria – Federation Walks Notice – Emailed to members
- Lakes Entrance Visitor Information Centre – Request for brochures – Anna actioned.
- Email from Ken Free re BCWC Newsletter – Emailed by writer to all Committee – See 5.5.1
- Email from Ken Free re Walk Attendance Sheet – See item 6.3
- Email from Tamboritha Chalet advising of its lease renewal and fees – Emailed to Committee

4.2. Outgoing:

- To all members on email
 - Incoming correspondence circulated to membership as noted above
 - Minutes of last Committee meeting
 - BCWC Newsletter
 - Reminder notice of Club Night on May 10
 - Reminders re various upcoming walks / events – as requested by Walk Leaders
 - Invitation to nominate for Club Committee
 - Reminder to renew membership
- To all members not on email
 - Minutes of last Committee meeting
 - BCWC Newsletter
 - Invitation to nominate for Club Committee
 - Reminder to renew membership

- To new members listed above by post: Welcome letter from president, BCWC brochure, Bushwalking Victoria 'Tread Softly' brochure and membership card, Emergency Contact & Medical Information form, 'Bushwalking Etiquette' document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.
- To Bushwalking Victoria – Annual Insurance Questionnaire

Motion: That incoming correspondence be accepted and actions and outgoing correspondence ratified.

Moved: Anna Janca

Seconded: Joe van Beek

Carried.

5. Reports:

5.1. President

5.1.1. Highlights From Bushwalking Victoria

Monica and Joe noted that the main issue related to the proposed standards for the conduct of outdoor activities. These were aimed at commercial operators and/or where there was a dependency relationship with the focus being on risk management. It was noted that the standard would be applicable where the landowner indicated that activities could not be conducted on the land unless the standards were complied with. It is understood that, at this stage, it may be that Parks Victoria may not make it a mandatory requirement for the standards to be complied with by bushwalking clubs.

5.2. Treasurer:

Jack presented the Treasurer's report for the month of May 2017.

Motion: That the Treasurer's Report be accepted, payments ratified and additional payments of \$15.05 to Helmut and \$4 to Anna for reimbursement of costs.

Moved: Jack Winterbottom

Seconded: Piero Baglioni

Carried.

5.3. Tracks and Huts:

5.3.1. McMillans Walking Track

Michael reported that reconnaissance, some track marking and limited track maintenance had been conducted of:

- A section of the Crooked River which, on the last end to end walk, was undiscoverable. This was now negotiable.
- The Crinoline, Tamboritha and Kelly's Lane to Dingo Hill Track sections from a base at Breakfast Creek. Although not part of McMillans Walking Track, a recce of the Long Hill Track to the Crinoline also was conducted as Parks Victoria had referred to this track in discussions with the Club.

5.3.2. Track 96

It was noted that the DELWP planned burns had not been conducted, and would probably be conducted next season. Therefore, the planned track maintenance of Track 96 has been removed from the Club's Walks Calendar for this year. It was agreed that no further action be taken by the Club until DELWP conclude their work.

5.4. Walks Coordinator:

5.4.1. 2017 Walks Program

Although nothing significant to report, Marian noted that additional walks could be accommodated in the Calendar and would be welcomed.

5.5. Newsletter Editor:

Discussion occurred regarding the changed format of the newsletter. It was agreed that the Editor return to including Walk Previews in the newsletter, as in previous editions. It space / file size became an issue, it was suggested that summary of Bushwalking Victoria news be omitted as the Bushwalking Victoria newsletter is emailed to all members.

Helmut noted that he would be away and unable to publish the August newsletter. Jack agreed to publish that edition.

5.5.1. Email From Ken Free Re Newsletter Changes

This email was noted and no further action to be taken.

5.6. Publicity:

Piero reported that he had started sending Walk Previews for publication in local newspapers 2 weeks before the walk rather than the Monday before the walk. He noted that the East Gippsland papers still had not published the article earlier. Piero indicated that he would continue to trial the earlier dispatch of Walk Previews to newspapers.

5.7. Website:

Nothing to report.

6. Policies, Procedures & Forms Working Group

6.1. Emergency Contact For Walks

A discussion paper was presented regarding a Club Emergency Contact System and this was discussed at length. It was agreed that:

- A Personal Locator Beacon (PLB) be carried on every walk (including reconnaissance walks) where there is not mobile phone coverage throughout the entire walk;
- For ease of access to a PLB that one be provided in each Walk Bag;
- A draft policy and guidelines be prepared for consideration at the next Committee Meeting.

6.2. Personal Locator Beacon

Motion: That the Club purchase a ResQlink PLB.

Moved: Monica Scicluna

Seconded: Jack Winterbottom

Carried.

Chris agreed to purchase the unit.

6.3. Email From Ken Free Re Walk Attendance Sheet

No action to be taken.

7. General Business:

7.1. Clash of Walks on Calendar

Joe noted that the Combined Gippsland Bushwalking Clubs' Weekend and the end to end walk of McMillans Walking Track clashed in the latter half of November.

8. Next Meetings:

Club Night and Annual General Meeting: Wednesday, July 12, 2017 at the Criterion Hotel, Sale.

Committee Meeting – Immediately following AGM, July 12, 2017

Committee Meeting – Wednesday August 9, at the Vet Centre, Maffra

Ben Cruachan Walking Club

Financial Statement for 31 May 2017

Balance @ 31 March 2017 4,037.93

Income:

Memberships		
<i>Alexander, Ammitzball, Baglioni, Beard, Boyd, Burrows, Carew, Cassidy, Cattanach, Challinor, Christensen, Davis, Delamaine, Doolan, Dowe, Fraser, Free, Graham, Grandy, Hanlon, Hind, Janca, Jennings, Lakeman, Kellas, Marshall, Matchan, Mattingley, McLeod, Noble, Pandey, Raymond, Rowley, Scicluna, Stranger, Streckfuss, Tracksdorf, vanBeek, Walker, Warren, Whibley, White, Wielg</i>	2,360.00	
Interest	-	
Visitor Fees	135.00	
Golden Jubilee Sales	45.00	
Donation	2.00	2,542.00
		<u>6,579.93</u>

Expenditure:

Australia Post: PO Box	36.00	
Tracksdorf: Newsletter Expenses	34.80	
Janca: Sec Expenses	43.90	114.70

Balance @ 31 May 2017 6,465.23

Stock in hand:

Mugs @ \$10	-	-
Badges @ \$20	37	740.00
Hats: Bucket M/L @ \$25	12	300.00
Hats: Bucket L/XL	15	375.00
Hats: Cotton 55 cm	11	275.00
Hats: Cotton 57 cm	6	150.00
Hats: Cotton 59 cm	9	225.00
Hats: Cotton 61 cm	9	225.00
		<u>2,290.00</u>

Accounts to pay:

Nil

Unpresented Cheques

Nil

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, July 12 2017, at 9.45 pm following the Annual General Meeting at the Criterion Hotel, 90 Macalister Street, Sale.

1. President's Welcome:

1.1. Attendance:

The new President, Joe van Beek, welcomed those in attendance: Returning Committee members - Monica Scicluna, Anna Janca, Jack Winterbottom, Helmut Tracksdorf, Piero Baglioni, Michael Dowe, Chris Marshall, and new Committee members – Robyn Rowley, Narelle Warren and Trevor Whibley

1.2. Apologies:

Heather Alexander

2. Minutes of Previous Meeting:

Deferred to next committee meeting

3. Business Arising From Previous Meeting:

Deferred to next committee meeting.

4. Correspondence:

Deferred to next committee meeting.

5. Hand over arrangements:

5.1. President

This will be arranged between Joe and Monica.

5.2. Vice President

This position remains vacant. No cover arrangement required at this time. Ordinary members were asked to consider appointment to this role.

5.3. Secretary

Anna will complete tasks associated with AGM, and this meeting, and arrange to meet with Heather to hand over in the next couple of weeks, and before the next Committee meeting, so that Heather can continue from then on.

5.4. Treasurer

Jack will hand over to Robyn as soon as practical.

5.5. Tracks and Huts/McMillans Walking Track

No change in office holder. No action required.

5.6. Walks Coordinator

Marian has indicated that she will hand over to Anna immediately, however will cover the role during Anna's absence from 3 to 25 August, 2017.

5.7. Newsletter Editor

No change in office holder. No handover action required. However, Jack will cover the role during Helmut's upcoming absence.

5.8. Publicity Officer

As this position has not been filled, Anna will cover the next few weeks and Joe will do so whilst Anna is away from 3 to 25 August 2017.

5.9. Website

No change – Anna will continue to act as Website Administrator.

5.10. Policies, Procedures & Forms

The role of convenor of this working group will transfer to Joe, with Monica and Anna as the working group.

5.11. Club Nights

Deferred to next Committee meeting.

5.12. Social Events

Deferred to next Committee meeting.

It was noted that the ongoing tasks relating to Walk Leader and First Aid Training, had not been addressed in handover. This is to be placed on the agenda for the next meeting.

6. Plans for 2017/18:

6.1. Review of position descriptions – Appendix 5 to The Rules of the Association

Joe requested that all Committee members, particularly new members and Office holders moving into new roles, review the Club's Rules of Association and role descriptions so as to understand their roles and responsibilities clearly and the framework in which the Committee operates. Anna is to send a link to these documents to all Committee members.

6.2. Vision, Mission or Purpose statement

Joe requested that Committee members holding Office and/or particular roles prepare a statement of their vision (why they do what they do) and a list of aims or objectives which will guide their activities during the year, for discussion at the next Committee meeting.

6.3. Aims or Objectives – the things you want to achieve

See 6.2 above

6.4. Outline Action Plan: What, by who, by when, how much

Joe requested that Committee members holding Office and/or particular roles prepare an action plan for the achievement of the aims/objectives for the year, for discussion at the next Committee meeting. Anna will provide a template for this.

7. Schedule of Meetings:

A draft schedule of meeting dates for 2017-18 Committee Meetings and Club Nights was tabled. Due to her forthcoming absence, Anna requested that the August meeting be brought forward one week to August 2. This change and the remaining schedule were agreed by all present.

8. General Business:

8.1. Use of Maffra Vet Centre Venue

As the Maffra Vet Centre venue for Club meetings has been made available at no cost, it was agreed that a letter of thanks be sent to the Centre, and that the venue continue to be used as scheduled.

9. Next meeting:

The next Committee meeting is to be held on Wednesday, August 2, at the Maffra Vet Centre, at 7.30 pm.

10. Meeting Close approx. 10 pm.

Ben Cruachan Walking Club Action Plan For 2017-18 – Walks Coordinator

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, August 2, 2017 at 7.30 pm at the Maffra Veterinary Centre, 10 Johnson Street, Maffra.

1. President's Welcome:

1.1. Attendance:

The President, Joe van Beek welcomed the new committee and all those in attendance: Committee members – Robyn Rowley, Narelle Warren, Monica Scicluna, Anna Janca, Jack Winterbottom, Michael Dowe, Chris Marshall, Heather Alexander, Trevor Whibley.

1.2. Apologies:

Piero Baglioni, Helmut Tracksdorf.

2. Minutes of Previous Meeting:

2.1. Confirmation of Committee Meeting Minutes for meeting held June 14 2017:

Motion: That the minutes of the meeting of June 14, 2017, be accepted as an accurate record of that meeting.

Moved: Monica Scicluna **Seconded:** Chris Marshall **Carried.**

2.2 Confirmation of Committee Meeting Minutes for meeting held 12 July:

Motion: That the minutes of the committee meeting held after the Annual General meeting on July 12, 2017, be accepted as an accurate record of that meeting.

Moved: Jack Winterbottom **Seconded:** Chris Marshall **Carried.**

3. Business Arising from Previous Meeting:

3.1. Walk Leader Training

Joe advised that he plans to schedule navigation training on Saturday September 9 2017 and Sunday, September 10, 2017. Training will be limited to 12 participants. Day 1 will be classroom based at the Glenmaggie Hall and Day 2 will involve a walk reinforcing classroom learning including map reading and navigation with and without GPS. Joe requested the committee approve the budget for the day of \$300. Assistance from club members will be requested or advised closer to the day. Details to be included in the newsletter as well as the walk report.

Motion: That the budget of \$300 be approved for the Walk Leader Training to be held September 9 &10, 2017.

Moved: Joe van Beek **Seconded:** Monica Scicluna **Carried.**

3.2. 2017/18 Committee Vacancies

Joe asked the committee for their thoughts on who may be approached to fill the Committee Vacancies of Vice President and Publicity Officer. Chris Marshall suggested Philip Davis and Peter Jennings be approached to determine their interest in filling the positions. Joe will follow up with Philip and Peter before the next committee meeting.

3.3. AGM Review

Feedback was sought from Committee regarding the format and conduct of the Club Night and Annual General Meeting.

The general view was that all went well, the venue was good and there was a better attendance than in the past. New members had commented that they had enjoyed a great night. Joe thanked Chris Marshall for arranging the Club night and AGM.

An improvement would have been to hold the second meeting (Committee Meeting) in a separate room so that club guests can continue to chat.

3.4. Email from Ken Free re PLB available from Sale Police – Deferred to next Meeting

3.5. Club Nights and Social Events.

The planning of Club nights was discussed by the committee.

Trevor Whibley will organise the Club night to be held in Bairnsdale September 13, 2017. Anna Janca will assist. Planned start time is 6.00pm for meal and 7.00pm for the speaker.

Monica will organise the Club night for November 8, 2017

Monica will book the Criterion Hotel as venue.

Heather will organise the March 14, 2018 club night and Joe will assist.

The May 9, 2018 club night will be left open to be determined at a later meeting.

Chris Marshall will organise the 2018 AGM Club night.

It was proposed that a Christmas Lunch be held on Sunday 10 December 2017 and something to mark the club's birthday on Sunday 24 June 2018. Possibly a BBQ on Ben Cruachan, Jack to consider.

3.6. Plans for 2017/2018

The discussion of 2017/2018 plans was moved to the Reports agenda item.

4. Correspondence:

4.1. Incoming:

- New Memberships: Daryl White, Coralie Pandey, Sue Wielgosz, Tony Wielgosz, Wendy Ammitzball, Heather Doolan, Kaye Challinor, Natalie Hinde, David Hinde, Leisa Cash, Julie Gullickson, Andrew Sheridan, Vicki Fraser, Warwick Fraser, Sorrel Fraser, Ian Bilney, Sue Robinson
- Membership renewals: Beverley Beard, Philip Davis, Elizabeth Davis, Michael Dowe, Ken Free, Chris Free, Rachelle Quattrocchi, Albert Graham, Ken Grandy, John Hanlon, Dorothy Hanlon, Anna Janca, John Kellas, Christine Marshall, Marian Matchan, Jim Stranger, Denise Stranger, Helmut Tracksdorf, Geoff Mattingley, Jim McLeod, Robyn Rowley, Carla Rowley, Troy Rowley, Warren Rowley, Aloechka Delamaine, Noel Burrows, Jessie Walker, George Boyd, Claire Cassidy, Thomas Carew, Diana Christiansen, Piero Baglioni, Rose de Leeuw, Monica Scicluna, Joe Scicluna, Maureen Hickling, Joe van Beek, Judy van Beek, Paula van Beek, Heather Alexander,
- Membership renewals – Newsletter Only: Wilhelmina Streckfuss
- Membership resignations:
- Bushwalking Victoria – Newsletter for June – Emailed to members
- Bushwalking Victoria – Notice of Annual General Meeting – Emailed to members
- Bushwalking Victoria – Annual General Meeting documentation – Emailed to Committee
- Bushwalking Victoria – Invitation to Leadership Forum and AGM – Emailed to Committee
- Bushwalking Victoria – Federation Walks Notice – Emailed to members
- Lakes Entrance Visitor Information Centre – Request for brochures – Anna actioned.
- Email from Ken Free re BCWC Newsletter – Emailed by writer to all Committee – See 5.5.1
- Email from Ken Free re Walk Attendance Sheet – See item 6.3
- Email from Tamboritha Chalet advising of its lease renewal and fees – Emailed to Committee

4.2. Outgoing:

- To all members on email
 - Incoming correspondence circulated to membership as noted above
 - Minutes of last Committee meeting
 - BCWC Newsletter

- Reminder notice of Club Night on May 10
- Reminders re various upcoming walks / events – as requested by Walk Leaders
- Invitation to nominate for Club Committee
- Reminder to renew membership
- To all members not on email
 - Minutes of last Committee meeting
 - BCWC Newsletter
 - Invitation to nominate for Club Committee
 - Reminder to renew membership
- To new members listed above by post: Welcome letter from president, BCWC brochure, Bushwalking Victoria 'Tread Softly' brochure and membership card, Emergency Contact & Medical Information form, 'Bushwalking Etiquette' document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.
- To Bushwalking Victoria – Annual Insurance Questionnaire

Motion: That incoming correspondence be accepted and actions and outgoing correspondence ratified.

Moved: Anna Janca

Seconded: Joe van Beek

Carried.

5. Reports:

5.1. President

5.1.1. Highlights from Bushwalking Victoria (BWV)

Joe attended the BWV forum and AGM June 22, 2017. Joe noted the concern of their CEO, Peter Campbell in relation to the proposed standards for the conduct of outdoor activities. Peter is concerned that exemption has not yet been given to voluntary groups such as BCWC.

The potential impact for groups such as bushwalking clubs was discussed.

Joe advised that DELWP have developed an application for Recreational Users called More to Explore which is available for iPhone. Richard Wadsworth DELWP Forest Recreation & Assets coordinator, is keen to get McMillans Walking Track well marked for the application.

Joe advised that there had been some discussion regarding a club membership management system. BWV have a module in Jomala but criticism has been levied that it is not intuitive or user friendly. It was generally considered that we leave reviewing the system and continue to use current club practice. BWV are encouraging clubs to use social media such as Facebook. Joe suggested this be considered as part of the Publicity Officer role. Jack will investigate how the Facebook page could be set up for the next meeting.

Joe noted that the club needs to advise BWV of the change of Office bearers. Heather to action.

5.2. Treasurer:

Robyn presented the Treasurer's report for the month of July 2017.

Motion: It was decided at the meeting that the stock on hand details be removed from the Treasurer's Report, that the stock be written off and hats offered or given to members at no cost and badges at \$10 till stock is depleted.

Moved: Robyn Rowley

Seconded: Anna Janca

Carried.

Motion: That the Treasurer's Report be accepted, payments ratified and additional payment of \$2,487 for Insurance to BWV be approved.

Moved: Robyn Rowley

Seconded: Jack Winterbottom

Carried.

5.3. Tracks and Huts:

5.3.1. McMillans Walking Track

Michael reported that a final clean-up of the Crooked River section take place over grand final weekend. The end-to-end walk in November would recommended that future work focus on recording an accurate GPS record of the track and updating condition assessments.

5.3.2. Mitchell River National Park

A weekend for maintenance work will be scheduled as part of next year's calendar.

5.3.3. Track 96

It was noted discussion will need to be undertaken with DELWP post burn to determine a suitable track maintenance opportunity.

Joe advised that he had prepared a paper seeking support for further work and promotion of McMillans Walking Track on behalf of Ben Cruachan for Bush and Track Advisory Committee on 3rd August. The Advisory Committee consisting of representatives from PV, DELWP and BWV was recently established under a Memorandum of Understanding signed by the 3 parties.

Joe attended training on "Park Connect" with Parks Victoria. The focus was on managing volunteers. PV have a new on-line system which allows track maintenance to be loaded for others to join. Joe will test the application through the Tyers Park Friends Group before rolling out to Ben Cruachan.

5.4. Walks Coordinator:

5.4.1. 2017 Walks Calendar

It was decided that the Mayford/Dargo walks 25-26 November 2017 be removed from the program. It was decided that the McMillans Walking Track maintenance 4-7 November 2017 be removed from the program.

The rescheduling of the Guys Hut to Wonnangatta was discussed. Joe advised that funding had been sought by VHCHA and other including BWV to rebuild the Wonnangatta Homestead and track clearing would be part of this project.

5.4.2. Combined Gippsland Clubs Weekend

Anna has put the details on the walks calendar. Members to register themselves.

5.4.3. Federation Walks Weekend

All members are to register themselves.

Jack will note details in the newsletter.

5.4.4. 2018 Walks Calendar

Anna advised that the calendar for the period through to January 2018 need to be determined by October and requested volunteers for a working group. Chris, Anna and Heather expressed interest.

Anna shared her vision and plan for the walks coordination role, see attached.

Joe thanked Anna for the action plan template and her plan, commenting that it was an excellent model for other portfolio holders to follow.

5.5. Newsletter Editor:

There was nothing to report in respect of the newsletter.

5.6. Publicity:

Joe requested that any advice regarding publicity be forwarded to him via email in Pierro's absence.

5.7. Website:

Nothing to report.

6. Policies, Procedures & Forms Working Group

The policies and procedures relating to the PLB were discussed and are being further developed by Joe, Anna and Monica.

The matters of emergency contacts, emergency management and risk management are being addressed as duty of care issues and once finalised will be embedded into training. The working group will also look at a Privacy Policy before the next AGM.

6.1. Emergency Contact For Walks

Deferred to next meeting.

6.2. Personal Locator Beacon

Deferred to next meeting.

6.3. Walk Attendance Sheet

Still under trial for feedback.

7. General Business:

7.1. Gunaikurnai Joint Management Plan Consultation

Joe advised that he had been invited to attend a consultation meeting in respect of the Gunaikurnai Joint Management Plan for parks which have been handed over to joint management between PV, DELWP and Gunaikurnai.

Joe is happy to provide input into the group. Heather will attend the meeting in Bairnsdale 7 August 2017 and try to arrange video hook-up for Joe from Traralgon.

7.2. CPR Update

Monica to arrange follow up training session.

8. Next Meetings:

Club Night - Wednesday, September 13, 2017 at the Bairnsdale Club

Committee Meeting: Wednesday, October 11, 2017 at the Bairnsdale Club

Committee Meeting – Wednesday November 8, 2017 at the Criterion in Sale

9. Meeting closed approximately 9.30 pm.

Ben Cruachan Walking Club

Financial Statement for 31 July 2017

Balance @ 31 May 2017 6,465.23

Income:

Memberships	985.00	
<i>Bilney, Hickling, Stevenson, Whiting, Roberts, Huggins, Norman, Patterson, Fisher, Ghebrezgabhier, Bush, Marriot, Munn, De Freitas, Stephens</i>	-	
Interest	0.32	
Visitor Fees	55.00	
Golden Jubilee Sales	30.00	
T/fers from other	50.00	1,120.32
		<u>7,585.55</u>

Expenditure:

PLB	249.00	
Track Maint.	15.03	
Kosi exp.	34.00	298.03

Balance @ 31 July 2017 7,287.52

Stock in hand:

Mugs @ \$10	-	-
Badges @ \$20	37	740.00
Hats: Bucket M/L @ \$25	11	275.00
Hats: Bucket L/XL	15	375.00
Hats: Cotton 55 cm	11	275.00
Hats: Cotton 57 cm	6	150.00
Hats: Cotton 59 cm	9	225.00
Hats: Cotton 61 cm	9	225.00
		<u>2,265.00</u>

Accounts to pay:

Nil

Unpresented Cheques

Nil

Ben Cruachan Walking Club Action Plan For 2017-18 – Walks Coordinator

Goals And Actions	By Whom	By When	Cost	Status
Vision: That the BCWC provides an active and diverse walks and activity program which meets the needs and interests of members enjoyably and safely, whilst also enabling members to enhance their bushwalking and leadership skills and promoting bushwalking generally.				
1. Publish the Walks Calendar for 2018 which will provide a variety of walks to meet member interests and provide opportunities for skill development and to explore new or less frequented areas.	Anna	15/12/2017	Nil	
1.1. Send invitation to lead walks and suggestions for walks to members	Anna	2/8/2017		
1.2. Form a working group	Anna	2/8/2017		
1.3. Define parameters for the Walks Calendar	Anna & Working Gp	15/9/2017		
1.4. Collect and collate suggestions for walks and offers of leadership.	Anna	15/9/2017		
1.5. Prepare a draft Walks Calendar	Anna & Working Gp	6/10/2017		
1.6. Committee to review parameters and draft Walks Calendar	Anna & Committee	11/10/2017		
1.7. Confirm Walks Calendar with walk leaders	Anna	8/12/2017		
1.8. Publish January 2018 walks on Walks Calendar on website and in newsletter	Anna	13/10/2017		
1.9. Publish Walks Calendar on Club website and circulate to walk leaders	Anna	18/12/2017		
2. Promote and support the development of walk leadership skills amongst members	Anna & others ?			
2.1. Review the Club's Walk Leadership guidelines in light of experience	Anna & Policies, Procedures and Forms (PPF) Working Group			
2.2. Facilitate the arrangement of mentorship for members wanting to develop their skills	Anna & ?			
2.3. Assist members in development of their leadership within the Club, providing assistance, resources and mentorship.	Anna & ?			
3. Develop, implement and manage an Emergency Management Plan.	PPF Working Group & Walks Coord			

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, October 11, 2017 at 7.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale.

1. President's Welcome:

1.1. Election of chairperson:

The Secretary, Heather Alexander, welcomed those in attendance and requested nominations from the group for a chairperson in the absence of the President, Joe van Beek.

Motion: That Anna Janca be elected chairperson

Moved: Heather Alexander

Seconded: Helmut Tracksdorf

Carried.

1.2. Attendance:

Anna welcomed those in attendance: Committee members – Robyn Rowley, Narelle Warren, Michael Dowe, Heather Alexander, Trevor Whibley, Piero Baglioni, Helmut Tracksdorf

1.3. Apologies:

Jack Winterbottom, Chris Marshall, Monica Scicluna, Joe van Beek

2. Minutes of Previous Meeting:

2.1. Confirmation of Committee Meeting Minutes for meeting held August 2, 2017:

Motion: That the minutes of the meeting of August 2, 2017, be accepted as an accurate record of that meeting.

Moved: Piero Baglioni

Seconded: Trevor Whibley

Carried.

3. Business Arising from Previous Meeting:

3.1. 2017/18 Committee Vacancies

3.1.1 Election of Jack Winterbottom as Vice President

Motion: That the election via email of Jack Winterbottom as Vice President be ratified by the Committee

Moved: Helmut Tracksdorf

Seconded: Anna Janca

Carried.

3.1.2 Publicity Officer

Narelle Warren was nominated for the role of Publicity Officer and accepted the nomination. Piero will continue in the role until handover is complete. The committee thanked Piero for his contribution as Publicity Officer.

Motion: That Narelle Warren be elected as Publicity Officer.

Moved: Piero Baglioni

Seconded: Anna Janca

Carried.

3.1.3 Vacant Ordinary Committee Position

Geoff Mattingly advised Joe van Beek via email of his interest and willingness to become a Committee Member.

Motion: That Geoff Mattingly be elected to the position of ordinary committee member

Moved: Heather Alexander

Seconded: Helmut Tracksdorf

Carried.

3.2. Email from Ken Free re PLB available from Sale Police – Deferred to next meeting

4. Correspondence:

4.1. Incoming:

- New Memberships: Eva Banks, April McKinnon, Lynette Newman, Ryan Wielgosz.
- Membership Renewals: Bev Aucote, Morriss Roberts, Kath Johnson, Corinne Kleine, Jenny & Greg de Freitas, Geoff and Marlene Proudfoot, Jason Harris.
- Bushwalking Victoria – Newsletter for October – Emailed to members
- Strzelecki Bush Walking Club – Newsletter for October – Emailed to members
- Combined Gippsland Clubs Weekend Walks List and Registration forms from Strzelecki Bushwalking club, emailed to members.
- AMSA Search and Rescue, registration of new beacon and emergency contacts, to walks coordinator.
- BWV Survey Outcomes from Leadership Forum, emailed to members.
- Australian Business Register – confirmation of ABN details
- Gunaikurnai Traditional Owner Land Management Board (GTOLM) - letter acknowledging BCWC participation in consultation meeting and Planning Management Brochure
- GTOLM Gippsland Times article and brochure from Ken Free, emailed to members.
- BWV Membership cards and flyer – flyer distributed to members by email, cards to be distributed.
- BWV notification of DELWP Finance available for Capital works distributed to DELWP contacts, Helmut, Michael and Chris for feedback.
- BWV notification of President’s Meeting 2 November 2017 – forwarded to Joe van Beek

4.2. Outgoing:

- To all members on email
 - Minutes of last Committee meeting & revised meeting schedule
 - Walk previews not included in newsletter
 - BCWC Newsletter
 - Reminder of Navigation Training and September 13, Club Night
- To all members not on email
 - Minutes of last Committee meeting
- To new members listed above by post: Welcome letter from president, BCWC brochure, Bushwalking Victoria ‘Tread Softly’ brochure and membership card, Emergency Contact & Medical Information form, ‘Bushwalking Etiquette’ document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.
- To first aiders on email
 - Advice re CPR refresher 9 December 2017
- To BWV via email
 - Advice of committee members for 2017-2018
 - Invitation to BWV and affiliated clubs to join the McMillans Walking Track walk and the reopening of the Crooked River Section of the McMillans Track in November.
 - Apologies from Joe van Beek, unable to attend Presidents meeting 2 November 2017.

Motion: That incoming correspondence be accepted and actions and outgoing correspondence ratified.

Moved: Trevor Whibley

Seconded: Robyn Rowley

Carried.

5. Reports:

5.1. President – Deferred to next meeting

5.2. Treasurer:

Robyn presented the Treasurer's report for the month of September 2017.

Motion: That the Treasurer's Report be accepted and payments ratified.

Moved: Robyn Rowley

Seconded: Piero Baglioni

Carried.

5.3. Tracks and Huts:

5.3.1. McMillans Walking Track

Michael reported that since the last meeting he, Joe and Helmut completed 3 days track maintenance on the Crooked River Track.

5.3.2. Silvermine Track

Anna reported that walkers marked a section of the Silvermine Track during the walk 7 October, 2017. Additional markers for poles were logged and reported to PV and additional ribbon markers placed to indicate to PV sections of the walk which the BCWC walkers felt could be highlighted more effectively.

5.4. McMillan Track

Joe has advised that there are still a few spaces left on the McMillans Track 2017 walk November 18, 2017 and plenty of spaces still on VIP walk 21 Nov.

5.5. Walks Coordinator:

5.5.1. 2018 Walks Calendar

Anna presented the draft walks calendar for 2018 to the Committee prepared by the working group, (Anna, Michael and Chris).

There are walks in the calendar which do not have leaders at present. They will be left in the calendar and removed only if a leader is not available to arrange.

Options for shorter walks as well as more arduous walks have been added for the same dates, and multiple walks may be scheduled for the same date if walk leaders wished to offer a walk. Offers to lead walks would be appreciated

5.6. Newsletter Editor:

5.6.1. Helmut expressed thanks to Jack Winterbottom for collating and distributing the August Newsletter.

5.6.2. The deadline for minutes and articles for the October Newsletter is 20 October 2017.

5.7. Publicity:

Nothing to report

5.8. Website:

Nothing to report.

6. Policies, Procedures & Forms Working Group

6.1. Emergency Contact for Walks – defer to next meeting

Anna, Monica and Joe have reviewed the policy and will develop an emergency management plan. The group are working through the plan with the view to presenting for discussion at the next committee meeting.

6.2. Personal Locator Beacon – defer to next meeting

6.3. Walk Attendance Sheet – defer to next meeting

7. Social/Club Night:

7.1. Social night of 8 November.

Monica has booked the Criterion Hotel in Sale. Anna will do a presentation of her Mach Picchu trip. PV has a program for the Eradication of Weeds. The PV representative would like to present to the group at the Social night for 15 minutes. Anna will contact and arrange.

7.2. Ongoing Club Nights

It was suggested that guest speakers be presented with a small gift in recognition of their contribution.

Motion: That Guest Speakers invited to present to BCWC at Social Night be presented with a gift up to the value of \$20.

Moved: Piero Baglioni **Seconded:** Trevor Whibley **Carried.**

8. General Business

8.1. Gunaikurnai Joint Management Plan Consultation – deferred to next meeting.

8.2. Sponsor ship letter White Timber Spur Track

Heather tabled the Sponsorship letter for reopening the ceremony on White Timber Spur Track 21 November 2017 and requested committee obtain spot prizes.

Helmut offered to approach Happy Campers for sponsorship.

Heather offered to approach businesses in Sale and Traralgon for spot prizes.

It was suggested that the Club offer to purchase goods at cost, promote on the day, publicise in the newsletter and on the Club website for a year and send emails to sponsors with a link to website to demonstrate acknowledgement of their sponsorship and advise of prize winners.

Motion: That the Club provide \$200 for the purchase of spot prizes for the reopening ceremony on White Timber Spur Track 21 November 2017

Moved: Trevor Whibley **Seconded:** Piero Baglioni **Carried.**

8.3. Incident Report Wirilda Track - defer to next meeting for discussion

8.4. December Committee Meeting.

As the scheduled committee meeting clashes with the track maintenance on the Tali Karng track planed by Parks Victoria and in which several committee members, including the President, will participate, it was proposed that **the Committee Meeting for December 13, 2017 be brought forward a week to December 6, 2017.**

The.

Motion: That the Committee meeting of December 13, 2017 be brought forward to December 6, 2017

Moved: Anna Janca **Seconded:** Heather Alexander **Carried.**

Heather to arrange with Maffra Vet Centre.

8.5. Disposal of past documents.

Motion: That the hard copies of non-current membership forms be destroyed as details are contained in the Membership Register.

Moved: Anna Janca **Seconded:** Helmut Tracksdorf **Carried.**

Motion: That the hard copies of walk attendance sheets be destroyed if an electronic copy is maintained.

Moved: Anna Janca **Seconded:** Piero Baglioni **Carried.**

8.6. CPR refresher training.

It was suggested that the committee approach BWV for the \$25 Subsidy for the CPR course and participants pay the difference in the cost of the refresher training. If the subsidy was not available from BWV, then the Club would fund that amount.

8.7. Club Night Speakers

It was agreed that the club would appreciate Philip Davis approaching Andrew Dwyer to be the guest speaker at the March Club night 14 March 2018 at the Wan Loy Chines Restaurant, 9 Church Street, Traralgon.

8.8. Club Anniversary Activity

Joe has suggested that the club anniversary weekend for 2018 could be a car camp at Scots Farm Homestead in Mitchell River National Park to assist with some clean up if PV is willing. It was agreed that the option be added to the walks calendar at a time that suits PV and that the Club continue to pursue the option of going to Ben Cruachan for the Anniversary.

9. Next Meetings:

Club Night: Wednesday, November 8, 2017, 6.00 pm at the Criterion Hotel, 90 MacAlister Street, Sale.

Committee Meeting: Wednesday, December 6, 2017, 7.00 pm at the Maffra Veterinary Centre, 10 Johnson Street, Maffra, preceded by dinner at 6 pm at the Macalister Hotel.

Committee Meeting: Wednesday, February 14, 2018, 7.00 pm at the Maffra Veterinary Centre, 10 Johnson Street, Maffra, preceded by dinner at 6 pm at the Macalister Hotel.

10. Meeting closed approximately 9.30 pm.

Ben Cruachan Walking Club

Financial Statement for 30 September 2017

Balance @ 31 July 2017 7,287.52

Income:

Memberships	352.00	
<i>Husson/Smith, Kleine, Johnson, Banks, McKinnon, H ickling, Hides, Harris</i>	-	
McMillan Tk Deposits	600.00	
Visitor Fees	62.00	
Newsletter , Proudfoot	20.00	
		1,034.00
		<u>8,321.52</u>

Expenditure:

Nav Training W'knd	393.58	
Postage	4.00	
	-	397.58

Balance @ 30 September 2017 7,923.94

	-	-
		-
		-
		-
		-
		-
		<u>-</u>

Accounts to pay:

Nil	
J. Stranger	\$ 9.95

Unpresented Cheques

Bushwalking Victoria	\$ 2,893.00
----------------------	-------------

Ben Cruachan Walking Club Inc.

Minutes of Committee Meeting

Held on Wednesday, December 6, 2017 at 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra.

1. President's Welcome:

1.1. Attendance:

The President, Joe Van Beek, welcomed those in attendance and in particular Jack Winterbottom as incoming Vice President, Narelle Warren as incoming Publicity Officer and Geoff Mattingley as new Committee Member. Others in attendance were Michael Dowe, Heather Alexander, Trevor Whibley, Piero Baglioni, Helmut Tracksdorf, Monica Scicluna

1.2. Apologies:

Chris Marshall, Anna Janca.

2. Minutes of Previous Meeting:

2.1. Confirmation of Committee Meeting Minutes:

Motion: That the minutes of the meeting of October 11, 2017, be accepted as an accurate record of that meeting subject to correction of the name of the seconder at item 8.5

Moved: Joe Van Beek

Seconded: Trevor Whibley

Carried.

3. Business Arising from Previous Meeting:

3.1. Email from Ken Free re PLB available at Sale Police

The email will be discussed when the policy sub group meet.

Joe will contact Ken, acknowledge email and advise that the Sale PLB may be used until the group meet to determine the policy.

Moved: Heather Alexander

Seconded: Helmut Tracksdorf

Carried.

3.2. Bushwalking Victoria Card

Heather will distribute to members and walk leaders.

3.3. CPR Refresher Course December 9, 2017

CPR refresher course cost to participants is \$35. Monica has completed the return to obtain 2016 rebate from BWV and will submit the 2017 return.

3.4. Club Night November 2018

Andrew Dwyer has confirmed that he will attend the club night to be held in November 14, 2018 as the guest speaker.

3.5. Club Anniversary Activity

It was agreed that the club anniversary activity be planned for 23 June 2018. Jack will arrange a walk to Ben Cruachan.

3.6. Scott's farm maintenance

Piero will discuss suitable dates for Scott's Farm maintenance with Rob Patterson of PV.

4. Correspondence:

4.1. Incoming:

- New Memberships: Debbie Ray, John Churchill, Clive Davies
- Memberships Renewals: Claire Cassidy
- Bushwalking Victoria Bulletin – No 4 November 2017 – Emailed to members
- Strzelecki Bush Walking Club – Newsletter for October 2017 – Emailed to members
- Confirmation via Philip Davis that Andrew Dwyer will attend as Guest Speaker for Club Night 14 November 2018
- Wellington Shire apologies re VIP walks attendance Crooked River 21 November 2017
- Advice from Monica Hersburgh re Peatland presentation at Club Night 8 November 2017 and survey
- Advice from Maffra Vet Centre re meeting room no longer being available
- Advice from Philip Davis regarding the Australian Adventure Activity Standards Forum – Emailed to members

4.2. Outgoing:

- To all members on email
 - Minutes of last Committee meeting & revised meeting schedule
 - Walk previews not included in newsletter
 - Club Night Presentation by PV – Alpine Sphagnum Bogs and Associated Fens and survey
- To all members not on email
 - Minutes of last Committee meeting
 - Walk previews not included in newsletter
- To new members listed above by post: Welcome letter from president, BCWC brochure, Bushwalking Victoria 'Tread Softly' brochure and membership card, Emergency Contact & Medical Information form, 'Bushwalking Etiquette' document, and by email: member login to BCWC website and links to Committee and Newsletter menu items, and a link to instructions on how to log in to BWV as a member.

Motion: That incoming correspondence be accepted and actions and outgoing correspondence ratified.

Moved: Monica Scicluna

Seconded: Jack Winterbottom

Carried.

5. Reports:

5.1. President

5.1.1. Bushwalking Clubs' Presidents Meeting

Joe was an apology and will update committee at next meeting following receipt of minutes

5.1.2. Highlights from Bushwalking Victoria

BWV no longer publishing newsletter but distributing occasional bulletins which are distributed to members
Phil Davis attended Australian Adventure Activity Standards Forum in Melbourne on behalf of club and advice has been distributed to members via email.

5.2. Treasurer:

Robyn presented the Treasurer's report for the year to date and month of November 2017.

Joe presented the McMillan's Track report of costs and recommended payments.

Monica requested a cheque for \$420 for the CPR refresher course be raised. The fees paid by participants will be banked into the Club bank account to cover the cheque.

Motion: That the Treasurer's Report be accepted and payments ratified.

Moved: Robyn Rowley

Seconded: Piero Baglioni

Carried.

5.3. Tracks and Huts:

- 5.3.1. Joe advised that he updated the volunteer hours for BWV and circulated details of track maintenance hours and travel time submitted for BCWC.
- 5.3.2. Joe advised that track maintenance is scheduled for Tali Karng in the week commencing December 11, 2017.

5.4. McMillan Track

- 5.4.1. Joe advised that the McMillan Track walk was very successful. The team reported maintenance requirements to DELWP Mansfield. Photographs of the walk will be shown at the BCWC Christmas function on Sunday.
- 5.4.2. Helmut congratulated Joe on behalf of the committee for a job well done.

5.5. Walks Coordinator:

- 5.5.1. Joe advised that Anna is updating the walks calendar.
- 5.5.2. Members are to advise Anna if they wish to lead walks.
- 5.5.3. Heather to request Anna redistribute the draft walks calendar for update.

5.6. Newsletter Editor:

- 5.6.1. Helmut advised that articles are required by Friday December 8, 2017 for issue of bulletin by Monday December 11, 2017.
- 5.6.2. Helmut is writing up the VIP walk and days account for the newsletter.
- 5.6.3. Joe will prepare a special edition of the McMillan Track walk for the end of January, 2018.

5.7. Publicity:

- 5.7.1. Narelle advised that Anna had completed a handover.
- 5.7.2. Piero will request a copy of the half page McMillan Track release that Andrea Clarke sent to the Bairnsdale Advertiser

5.8. Website:

The committee requested that the banner photographs be updated and the way that the photographs slide through be altered.

6. Policies, Procedures & Forms Working Group

6.1. Emergency Contact for Walks – defer to next meeting

Anna, Monica and Joe have reviewed the policy and will develop an emergency management plan. The group are working through the plan with the view to presenting for discussion at the next committee meeting.

6.2. Personal Locator Beacon – defer to next meeting

6.3. Walk Attendance Sheet – defer to next meeting

7. Social/Club Night:

7.1. Social night of 8 November.

Joe thanked Monica for a successful night

7.2. Next Club Night March 14, 2018 at Wan Loy Restaurant Traralgon

Suggestion for the evening included speakers from either PV, BWV or the Gunaikurnai Joint Management Plan and walk presentations from Chris Marshall or Piero, Rose and Helmut. Joe and Heather to arrange proceedings.

8. General Business

8.1. Gunaikurnai Joint Management Plan Consultation

Joe updated the group regarding the consultation. BCWC input included the desire to ensure ongoing access to the parks and interest in cultural sites of significance. The committee agreed to maintain a watching brief on proceedings for now.

8.2. Incident Report - Wirilda Walk 23 Sept 2017

Joe discussed the incident report and the lessons learned from the day which were to take into account all weather conditions, note symptoms early, and administer electrolytes early.

8.3. Christmas Function Criterion Sunday December 10, 2017

Monica confirmed the start time of 12.00 and that there were 26 attending.

8.4. Maffra Meeting Venue

The Veterinary centre rooms are no longer available. The committee agreed that future Maffra meetings be held at the Maffra Community Sports Club.

8.5. Combined Gippsland walking Clubs Weekend at Erica

Trevor Whibley was the only BCWC representative. SBWC planned for 70 but only 45 participated.

8.6. State of Macs Creek Track at Tarra Bulga

Trevor raised the matter and advised that the track is in need of attention.

Joe will discuss with Craig Campbell of PV and Heather to raise as an agenda item for next meeting.

9. Next Meetings:

Committee Meeting: Wednesday, February 14, 2018, 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra.

Club Night: Wednesday, March 14, 2018, 6.00 pm at Wan Loy Chinese Restaurant, 9 Church Street, Traralgon.

Committee Meeting: Wednesday, April 11, 2018, 7.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale

Club Night: Wednesday, May 9, 2018, 6.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale.

Committee Meeting: Wednesday, June 13, 2018, 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra.

10. Meeting closed approximately 8.30 pm.

Ben Cruachan Walking Club

Financial Statement for 30 November 2017

Balance @ 30 September 2017 7,923.94

Income:

Memberships	216.00	
<i>Johns, Cassidy, _____, Ray, _____, Churchill</i>	-	
McMillan Tk Deposits	1,800.00	
Wilson's Prom Deposits	855.60	
Visitors	45.00	
ANZ Interest	0.59	2,917.19

Expenditure:

Insurance	2,893.00	
First Aid Kit - restock	9.95	
	-	2,902.95

Balance @ 30 November 2017 7,938.18

Accounts to pay:

Nil
Mc Millan Track 2017 expenses ?

Unpresented Cheques