



### **3.4. Walks Coordinator:**

The Walks Coordinator, Anna Janca presented the Walks Coordinator's Report and acknowledged Joe van Beek for leading the most walks and Marian Matchan for participating in the most walks throughout the year. They were each presented with a card and gift voucher. The Walks Coordinator's Report is attached.

**Motion:** That the Walks Coordinator's Report be accepted.

**Moved:** Anna Janca                      **Seconded:** Trevor Whibley                      **Carried**

### **3.5. Newsletter Editor:**

The Newsletter Editor, Helmut Tracksdorf presented the Newsletter Editor's Report, as attached.

**Motion:** That the Newsletter Editor's Report be accepted.

**Moved:** Helmut Tracksdorf                      **Seconded:** Ken Free                      **Carried**

### **3.6. Publicity:**

Joe van Beek provided the Publicity Report and advised that the club had little media coverage for the year due to the lack of a publicity officer. The club experienced a lower profile in BWV Bulletins due to a lower level of input from the club. DELWP have submitted a copy of the special edition of the Macmillan track report to Gippsland Lifestyle which will be published in the Spring edition of the magazine. Piero thanked Jack for his contribution to ABC radio interview on behalf of the club.

**Motion:** That the Publicity Officer's Report be accepted.

**Moved:** Joe van Beek                      **Seconded:** Piero Baglioni                      **Carried**

### **4. Appointment by the membership present of an impartial Club member to chair proceedings during the election of office holders and ordinary Committee members:**

**Motion:** That Philip Davis chair the meeting for the election of office holders and ordinary committee members.

**Moved:** Joe van Beek                      **Seconded:** Monica Scicluna                      **Carried**

### **5. Vacating of all office holder and ordinary Committee member positions:**

The Chairperson, Philip Davis, declared all positions vacant and thanked Joe van Beek and office bearers for their work. He noted that 53 walks for the year was an excellent outcome and 126 members good.

### **6. Appointment of Office Holders:**

#### **6.1. President:**

The Chairperson invited nominations for the position of President.

**Nomination:** Joe van Beek      **Nominated by:** Chris Marshall      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Joe van Beek appointed to the Office of President.

#### **6.2. Vice President:**

The Chairperson invited nominations for the position of Vice President.

**Nomination:** Piero Baglioni      **Nominated by:** Joe van Beek      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Piero Baglioni appointed to the Office of Vice President.

### 6.3. Treasurer:

The Chairperson invited nominations for the position of Treasurer.

**Nomination:** Robyn Rowley      **Nominated by:** Monica Scicluna      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Robyn Rowley appointed to the Office of Treasurer.

### 6.4. Secretary:

The Chairperson invited nominations for the position of Secretary.

**Nomination:** Ken Free      **Nominated by:** Marian Matchan      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Ken Free appointed to the Office of Secretary.

### 6.5. Publicity Officer:

The Chairperson invited nominations for the position of Publicity Officer.

**Nomination:** Chris Marshall      **Nominated by:** Piero Baglioni      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Chris Marshall appointed to the Office of Publicity Officer.

### 6.6. Newsletter Editor:

The Chairperson invited nominations for the position of Newsletter Editor.

**Nomination:** Helmut Tracksdorf      **Nominated by:** Monica Scicluna      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Helmut Tracksdorf appointed to the Office of Newsletter Editor.

### 6.7. Tracks and Huts Coordinator:

The Chairperson invited nominations for the position of Tracks and Huts Coordinator.

**Nomination:** Michael Dowe      **Nominated by:** Joe van Beek      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Michael Dowe appointed to the Office of Tracks and Huts Coordinator.

### 6.8. Walks Coordinator:

The Chairperson invited nominations for the position of Walks Coordinator.

**Nomination:** Geoff Mattingly      **Nominated by:** Joe van Beek      **Nomination accepted by proxy.**

As no further nominations were received, the Chairperson declared Geoff Mattingly appointed to the Office of Walks Coordinator .

## 7. Appointment Of Up To Six Ordinary Members:

The Chairperson invited nominations for Ordinary Members of the Committee.

**Nomination:** Trevor Whibley      **Nominated by:** Monica Scicluna      **Nomination accepted.**

**Nomination:** Monica Scicluna      **Nominated by:** Anna Janca      **Nomination accepted.**

**Nomination:** Heather Alexander      **Nominated by:** Monica Scicluna      **Nomination accepted.**

**Nomination:** Anna Janca      **Nominated by:** Joe Scicluna      **Nomination accepted.**

**Nomination:** Becky Horsham      **Nominated by:** Trevor Whibley      **Nomination accepted.**

As no further nominations were received, the Chairperson declared Trevor Whibley, Monica Scicluna, Heather Alexander, Anna Janca and Becky Horsham appointed to the Committee as Ordinary Members .

Philip Davis handed the chairing of the meeting to the new President, Joe van Beek, who outlined the current standing and status of the Club and his aims for the next year. Joe congratulated the newly elected committee and welcomed Becky. He made special mention of Jack Winterbottom's contribution to the club undertaking all roles of committee over the past 19 years and looks forward to Jack's continued involvement. Joe thanked Anna Janca and Heather Alexander, who were stepping down from their respective roles of Walks Coordinator and Secretary, for their work.

**Meeting Close:** The meeting closed at 8.50 pm.

The 2019 Annual General Meeting is to be held on Wednesday, 10 July 2019, at a venue to be determined.

**NOTE:** On 12 July 2018, Anna Janca resigned from the position of Ordinary Member of the Management Committee of the Ben Cruachan Walking Club.

## Ben Cruachan Walking Club President's Report for 2017/2018

This last year has seen some interesting trends with some precedents set which may be hard to match. To mention just two:

- Where we have become accustomed to a coffee after a walk on occasions; a few weeks ago Trevor and Ken provided a full BBQ meal on a lake shore for lunch on a day walk. Very welcome but a tall order for walk leaders to live up to.
- Normally when we go to the more remote places such as the Wonnangatta Valley or the Wellington Plateau we expect to back pack our camping gear in and then carry it out. Well we have been to both of these places this year just carrying day backs. Anna has arranged these walks with four wheel drive support vehicles carrying the overnight gear and some luxuries. We didn't even have to do the tough climb out of the Wonnangatta. There were enough 4WD vehicles to take us back up to the Howitt Road. Are we getting soft? It is an excellent way of making these walks more accessible to a wider range of our membership.

Apart from an interesting walks program which included another successful end-to-end walk of McMillans Walking Track, other highlights of the year include:

- The club nights are now well established and have been well attended.
- The pre Christmas lunch was as popular as ever and the BCWC birthday picnic on Ben Cruachan was well attended.
- Our membership reached 126, the highest ever as far as I am aware.
- The bi monthly well illustrated News Letter has kept us well informed of goings on and we had a special edition on McTk2017.
- Members were involved in helping to clear 20km of McMillans Walking Track.
- Reopening of the Crooked River alternative section of McMillans Walking Track with the VIP Walk
- Our relationship with Parks Victoria and DELWP continues to be strong. We have received good support from them.
- We had a well attended 2 day Navigation Training session.
- A number of members did the first aid refresher training.
- We are in a sound financial position with income exceeding expenditure by \$1,000
- BWV have established that the new Australian Adventure Activity Standards (AAAS) do not apply to recreational clubs.
- BWV are developing policy for clubs to consider on walking with the aging and walking with children.
- Member Jim Stranger was awarded the Best Friend award by the Victorian Environmental Friends Network (VEFN)
- A personal highlight was meeting with John Smith to compare notes on McMillans Walking Track.

A few low lights:

- The passing of club member Marlene Proudfoot. Our heartfelt condolences to Geoff and family
- Lack of exposure in the media for want of a Publicity Officer.
- Lack of a forward walks program on our web site at times. I intend to make the development of the walks program a whole of committee responsibility.
- Only one member participating in the combined Gippsland Walking Clubs' Weekend

I would like to thank all members for their involvement in the club and their support of the various activities and wish you all a lot of enjoyment on walks and in the bush. In particular I would like to mention John Smith, Bev Aucote and John Kellas who according to our membership list have been members for twenty or more years. There are 12 members who will reach that milestone next year.

A special thanks to all those who have lead walks. Without walk leaders we are not able to put on a program of walks and hence fulfil our purpose for being.

Finally a big thank you to each and every member of the Committee for all their efforts and achievements over the last year.

***Joe van Beek***

## Tracks and Huts 2017/2018

I am pleased to report that in the last twelve months club volunteers have assisted with maintenance of some twenty kilometres of McMillans Walking Track.

Here is a summary.

Track	Section	Length (km)
McMillans Walking Track	Kelly Lane to Dingo Hill Tk	4
	Dingo Hill Tk to Breakfast Creek	12
	N18 to Jamison Licola Rd	4

DELWP crew and contractors did further work on clearing the section from Crooked River to the junction of 25 and 30 Mile Creeks.

Joe van Beek and John Kellas also did a recce and did some taping of the section of McMillans Walking Track from Lazarini Spur Track down to the Black River in preparation for a BTAC track maintenance activity on Australia Day Weekend 2019.

Thanks to everyone who participated, especially Joe van Beek for taking the lead role.

Michael Dowe

## Walks Coordinator Report to 2018 Annual General Meeting

Walk	Leader	Walk Type			Attendance		
		Day	Car Camps	Pack Carry	Members	Visitors	Total
Walhalla	Monica Scicluna	1			6		6
Morwell NP	Monica Scicluna	1			7	1	8
Tyers	Oliver Raymond	1			11		11
Paynesville	Ken Grandy	1			6		6
Mitchelldale	Ken Free	1			15		15
Tambo	Jackie Whiting	1			19	4	23
Nowa Nowa	Jackie Whiting	1			8	1	9
Den of Nargun	Monica Scicluna	1			7	1	8
MR Weir	Trevor Whibley	1			10	6	16
Avon Channels	Geoff Mattingley	1			13	2	15
Mississippi	Jackie Whiting	1			3	1	4
Gale Hill	Anna Janca		1		6		6
Navigation	Joe van Beek	1			11		11
Navigation	Joe van Beek	1			10		10
Buchan	Trevor Clues	1			7		7
Wirilda & Telegraph	Joe van Beek	1			4	4	8
Wirilda	Jim Stranger	1			6	4	10
McM Track Maint. Crooked River	Joe van Beek		1		3	1	4
Silver Mine	Anna Janca		1		7		7
North Sister	Ken Free	1			7	2	9
Lakes Entrance	Trevor Clues	1			4	1	5
Lakes Entrance	Jim Stranger	1			10	2	12
Fed Walks			1		8		8
Wilson Prom	Monica Scicluna		1		10	1	11
Bryce Gorge	Oliver Raymond			1			0
Billy Goat Bend to Den of Nargun	Piero Baglioni	1					0
Crooked River	Joe van Beek	1			14	2	16
McMillans Track	Joe van Beek		1		8	1	9
Wellington River	Helmut Tracksdorf	1			20	1	21
Moroka Gorge	Helmut Tracksdorf			1	3		3
Wonnongatta	Anna Janca		1		11	1	12
Logie Track	Trevor Clues		1		10		10
Cassilis	Trevor Clues		1		4		4
Mt Hedrick	Chris Marshall		1		7	1	8
Avon Channels	Chris Marshall		1		12	4	16
Phillack Saddle	Jim Stranger	1			11	2	13
Mt Howitt	Anna Janca			1	8		8
Blue Pool	Chris Marshall	1			5		5
Walhalla	Monica Scicluna	1			11		11
Bryce Gorge	Oliver Raymond			1	2	1	3
Balook to Macks Crk	Peter Jennings	1			9		9
Lost Lake	Oliver Raymond		1		2	1	3



## Walks Coordinator Report to 2018 Annual General Meeting

Walk	Leader	Walk Type			Attendance		
		Day	Car Camps	Pack Carry	Members	Visitors	Total
Sentinels	Anna Janca		1		7		7
Long Hill	Helmut Tracksdorf			1	3		3
Deptford	Trevor Clues	1			2		2
Cobbannah	Ken Free	1			6		6
Gwinear to Erica	Andrew Burrows	1			15		15
Tom's Cap	Peter Jennings	1			8		8
Calquohuon Forest	Ken Grandy	1			9		9
Jurgenson Point	Marian Matchan	1			7	1	8
Nicholson to Bruthen	Joe van Beek	1					0
Ben Cruachan	Joe van Beek	1			21	3	24
Blond Bay	Trevor Whibley	1			18	4	22
Total:		35	13	5	431	53	484

Leader leading most walks:

Joe van Beek - 8

Walker attending most walks:

Marian Matchan - 22

Walk with most participants:

Ben Cruachan walk and birthday picnic led by Joe van Beek - 24

Tambo River Walk led by Jackie Whiting - 23

## **AGM – 11<sup>TH</sup> JULY 2018**

### **Newsletter Editor's Report**

The Newsletters issued during 2017/18 continue to be received by Club Members and interested parties with ongoing appreciation. The general content and layout has remained the same, with only minor alterations and additions implemented.

The newsletter continues to be published on a bi-monthly basis commencing in AUG 2017 and finishing in JUN 2018. Meaning 6 newsletters were generated during 2017/18FY with an additional supplementary newsletter (November 2017) produced in May 2018 to cover the End to End Walk of McMillan's Track, undertaken by members & visitors in November 2017.

The newsletter continues to be primarily distributed electronically by email to most members, however several hard copies of the Newsletter continue to be generated for snail mail recipients. These hard copies continue to be printed by our local member for East Gippsland, Mr Tim Bull. We therefore gratefully acknowledge his support (actually his Secretary - Gaynor) whereby we are able to maintain our current snail mail list which currently comprises 5 recipients. There are also 9 individuals who appear to have nominated to receive the newsletter only (via email or snail mail). Numbers remain to be confirmed.

For the record, this is now my 4<sup>th</sup> year in producing the Clubs Newsletter and it appears appropriate that I hand the role over to someone else who would like to take up the banner. Producing the newsletter has been an interesting and pleasant task which I have enjoyed immensely. I'm also happy to mentor & support the next editor in their role, should support be required.

I would also like to thank all the members who contributed reports and photos with special mention to Ken free who was a prolific supplier of both photos and articles for the newsletter.

Helmut Tracksdorf

BCWC Newsletter Editor

11<sup>th</sup> July 2018

# Ben Cruachan Walking Club Inc.

## Minutes of Committee Meeting

Held on Wednesday, 14 February 2018, at 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra, preceded by dinner at 6 pm.

### 1. President's Welcome:

#### 1.1. Attendance:

The President, Joe Van Beek welcomed those in attendance: Committee members – Anna Janca, Jack Winterbottom, Michael Dowe, Chris Marshall, Heather Alexander, Trevor Whibley, Robyn Rowley.

#### 1.2. Apologies:

Helmut Tracksdorf, Piero Baglioni, Monica Scicluna, Narelle Warren, Geoff Mattingley.

### 2. Minutes of Previous Meeting:

#### 2.1. Confirmation:

**Motion:** That the minutes of the meeting of Wednesday 6 December 2017 be accepted as an accurate record of that meeting.

**Moved:** Joe Van Beek

**Seconded:** Anna Janca

**Carried.**

### 3. Business Arising from Previous Meeting – Also see reports below:

3.1. Email from Ken free re PLB available at Sale Police – see Emergency Management Policy and Protocol at item 6.1.

3.2. Macs Creek Track, Tarra Bulga. (Grand Strzelecki Track Joe Van Beek discussion with Craig Campbell PV).  
Joe raised the committee's concerns regarding the condition of the trails with Craig Campbell. Craig advised that some of the tracks were within PV area and in need of some work which would be attended to shortly. Others outside PV boundaries such as the Grand Strzelecki Trail are struggling to get the funds to maintain. The committee decided not to take any further action at this stage.

### 4. Correspondence:

#### 4.1. Incoming:

- New Memberships: Leanne Caithness and family, Josh, Peter and Ben
- Bushwalking Victoria (BWV) Bulletin – No 6 – Emailed to members
- BWV Board Meeting Minutes – Emailed to members
- Castle Hill walking query – forwarded to Joe Van Beek – response emailed
- McMillans Track walking query - forwarded to Joe Van Beek – response emailed
- McMillans Track file query – forwarded to Joe Van Beek - response emailed
- Request for BCWC brochures for Lakes Entrance Information Centre
- Article from Ken Free – Bushwalking in Summer Months
- Resignation from Publicity Officer role – Narelle Warren

#### 4.2. Outgoing:

- To all members on website
  - Minutes of last Committee meeting & revised meeting schedule
- To all members on email
  - Walk previews not included in newsletter

## Ben Cruachan Walking Club Inc. – Minutes of Committee Meeting held on 14 February 2018

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- To all members not on email
  - Minutes of last Committee meeting
  - Walk previews not included in newsletter
- To new members listed above by post: Welcome letter from president, BCWC Membership booklet & brochure, Bushwalking Victoria membership card & Tread Softly brochure, and by email: Emergency Contact & Medical Information form as an attachment, and Club website links to Newsletter, Committee minutes and membership, and link to instructions on setting up as a member on the Bushwalking Victoria website.
- Club night request to Philip Davis
- Club night invitation to PV Rangers - Craig Campbell, Richard Southerton and Rob Paterson

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence ratified.

**Moved:** Heather Alexander                      **Seconded:** Jack Winterbottom                      **Carried.**

### 5. Reports:

#### 5.1. President:

##### 5.1.1. Highlights From BWV

Joe advised that BWV had requested members to be part of a user group for the DELWP map promotional website and app. Ken Free is acting as a user group member on behalf of BWV.

##### 5.1.2. BWV Bulletins

Nothing to report.

#### 5.2. Treasurer:

Robyn presented the Treasurer's report for the month ended 31 January 2018.

**Motion:** That the Treasurer's Report be accepted and payments ratified.

**Moved:** Robyn Rowley                      **Seconded:** Trevor Whibley                      **Carried.**

#### 5.3. Tracks and Huts:

5.3.1. Michael advised that there were no activities to report since last meeting

5.3.2. Joe advised that the Victorian Mountain Huts Association supported by Friends of Wonnangatta are proposing to rebuild the Wonnangatta Homestead. BWV is supporting the project if some effort goes towards cleaning up the walking track from Guys Hut to the Wonnangatta Valley. Club Member, Philip Davis, is BWV's representative on this project.

#### 5.4. McMillans Walking Track:

Joe advised that in the week commencing 19 Feb he and a team of three or possibly more would be clearing from the Licola-Jamieson Road to Mt Shillinglaw which is the most overgrown part of the track. The group will also tackle the section from Lazarini Spur Track down to the Black River if there is time.

A GPS trail taken during McTk2017 has been provided to DELWP.

5.4.1. Joe advised that the Bushwalking Tracks and Conservation (BTAC) maintenance scheduled for Australia Day weekend was cancelled and that he together with a group of 10 volunteers and PV staff would be heading up to Breakfast Creek on the 15<sup>th</sup> of February to work on the track over Mt Tamboritha, between Kelly Lane and Dingo Hill Track and from the Saddle between Sugarloaf and the Crinoline down to the Macalister River. PV will be supporting the group.

#### 5.5. Walks Coordinator:

Anna advised that she and the walking group sub-committee would reconvene to compile the calendar for the second half of the year.

Anna tabled the current walks calendar and advised that there were still gaps in the calendar for walks and walks tabled which need leaders.

It was decided that Anna will contact other walkers to try to fill the calendar for the first half of the year.

The reasons why we are not attracting walk leaders was discussed. The question was raised whether the increasing requirement to comply with processes and protocols such as the Emergency Management Policy and Protocol was impacting the willingness of leaders to volunteer to lead walks.

The point was made that there is a balance between the club's duty of care to walkers, the insurance and risk management expectations of BWV and encouraging leaders to enjoy the experience.

Concern was raised that requirements seem more complicated than necessary.

It was decided that Anna will prepare an article for the newsletter outlining walk requirements and seek feedback from walkers regarding interest in running a walk leader session to outline requirements.

#### **5.6. Newsletter:**

Articles for the next newsletter are to be provided to Helmut no later than February 24, 2018.

#### **5.7. Publicity:**

The management of the Publicity for the club in the absence of a Publicity Officer was discussed.

Jack offered to send the walks previews on to the Newspapers 10 days prior to the start of the walk as an interim measure until the role was filled. Anna will forward previews to Jack for action.

#### **5.8. Website:**

Anna will review the banner and photographs on the website.

### **6. Policies, Procedures & Forms Working Group:**

6.1. The Draft Emergency Management Policy and Protocol was discussed

Key principles:

For all walks where, there is no readily available telephone coverage the policy requires a PLB to be carried on the walk.

This is to happen on all walks and reconnoitres on behalf of the club and the PLB may be a club PLB, a private PLB or a PLB obtained from Police.

Club walks must have a club member provided as a contact person.

The committee was generally in favour of the approach and it was suggested that the term 'comply' be changed to 'be guided by'.

Anna will look at incorporating the Emergency Management process into existing Club documentation rather than have yet another set of instructions/guidelines.

The walks attendance sheet was discussed and it was decided that the sheet be issued.

### **7. Social/Club Nights:**

The club night to be held at Wan Loy on March 14<sup>th</sup>, 2018 was discussed.

Joe will be away and Jack will convene the evening.

## Ben Cruachan Walking Club Inc. – Minutes of Committee Meeting held on 14 February 2018

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The evening will provide an opportunity to meet the PV rangers and Jack will provide a presentation on Bush Birds as well.

Jack will provide a preview for the Newsletter for the night.

Heather and Jack will coordinate facilities and equipment.

### 8. General Business:

#### 8.1. Article from Ken Free – Bushwalking in Summer Months

It was agreed that the draft Emergency Policy and Protocol covered the matter and comments regarding the Policy and Protocol, when distributed, would be welcomed.

#### 8.2. Radios

The 2-watt radios and batteries losing charge were discussed.

**Motion:** That the club replace the 2-watt radios with 5-watt radios and batteries.

**Moved:** Jack Winterbottom                      **Seconded:** Trevor Whibley                      **Carried.**

Anna to investigate and purchase

#### 8.3. Reprint of information Brochure

Supplies of the BCWC Information Brochures are low and the suitability of reprinting the brochures for issue to information centres and outdoor equipment shops was discussed.

It was decided that the brochure be updated and quotations sought to re-print.

Heather will action.

### 9. Next Meeting:

Club Night: Wednesday, March 14, 2018, 6.00 pm at Wan Loy Chinese Restaurant, 9 Church Street, Traralgon.

Committee Meeting: Wednesday, April 11, 2018, 7.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale

Club Night: Wednesday, May 9, 2018, 6.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale.

Committee Meeting: Wednesday, June 13, 2018, 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra.

### 10. Meeting Closed: 9.15 pm

# Ben Cruachan Walking Club Inc.

## Minutes of Committee Meeting

Held on Wednesday 11 April 2018 at 7.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale.

### 1. President's Welcome:

#### 1.1. Attendance:

The President, Joe van Beek welcomed those in attendance: Committee members – Anna Janca, Helmut Tracksdorf, Piero Baglioni, Michael Dowe, Chris Marshall, Trevor Whibley, Geoff Mattingley, Club members: Rose De Leeuw

#### 1.2. Apologies:

Jack Winterbottom, Monica Scicluna, Heather Alexander, Robyn Rowley

#### 1.3. Committee Member Resignation

Joe advised that the secretary had received a resignation from the Committee from Narelle Warren who also was not renewing her membership with the Club.

### 2. Minutes of Previous Meeting:

#### 2.1. Confirmation:

**Motion:** That the minutes of the meeting of 14 February 2018 be accepted as an accurate record of that meeting.

**Moved:** Joe van Beek

**Seconded:** Michael Dowe

**Carried.**

### 3. Business Arising From Previous Meeting – Also see reports below:

#### 3.1. Radios

Anna advised that 2 x 5 watt UHF radios had been purchased at a cost of \$298 each. She also advised that one of these had been lost during the 3 day Mt Howitt to King Billy walk and that this has been replaced.

#### 3.2. Club Brochure – Defer to next meeting

### 4. Correspondence:

#### 4.1. Incoming:

- New memberships: Dean & Trudi Clark, Frankie MacLennan
- Bushwalking Victoria (BWV) – Bulletin 8 and correction – Emailed to members
- Strzelecki Bushwalking Club – Newsletters for March and April 2018 – Emailed to members
- Philip Davis – Advice of Wonnangatta Murders Centenary activities – Emailed to members
- Acceptance from Parks Victoria representatives Rob Patterson, Rickie Southerton and Craig Campbell to invitation to participate in the BCWC Club Night on 14/3/2018.
- Leanne Caithness re request for Duke of Edinburgh assessor for Josh Caithness - Emailed to Committee Members
- Brighton Bushwalking Club – Inquiry re walks in Nowa Nowa area – Emailed to Anna for follow-up
- David Bell via BWV – Request for information re McMillan Track – Emailed to Joe for response
- Michelle Ryan re Bibbulmun Track presentation – See item 6.1 below
- Narelle Warren – Resignation from Club and Committee
- BWV – Reminder to complete insurance questionnaire – Completed and returned to BWV
- BWV – BTAC Track Maintenance Program – Emailed to members

#### 4.2. Outgoing:

- Minutes of last Committee meeting and revised meeting schedule – Emailed and posted to members

## Ben Cruachan Walking Club Inc. – Minutes of Committee Meeting held on 11 April 2018

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- 2018/19 BCWC Membership Renewal – Emailed and posted to members
- To Parks Victoria representatives Rob Patterson, Rickie Southerton and Craig Campbell advise re the participation in the BCWC Club Night on 14/3/2018.
- Club Night reminder – Emailed to Committee members
- BCWC volunteer hours for quarter ended 31 March 2018 – Emailed to BWV
- To new members listed above by post: Welcome letter from president, BCWC brochure, BWV membership card and 'Tread Softly' brochure, and by email: 'Emergency Contact and Medical Information' and 'Bushwalking Etiquette' forms as attachments, and Club website links to Newsletter, Committee Minutes and link to instructions on setting up as member on BWV website.
- Request to Hans Van Elmp, Department of Environment, Land, Water and Planning (DELWP) for the modified GPS file of McMillans Walking Track as to be included on VicMaps.

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence ratified.

**Moved:** Joe van Beek

**Seconded:** Geoff Mattingley

**Carried.**

### 5. Reports:

#### 5.1. President:

##### 5.1.1. Bushwalking Clubs Presidents' Meeting – Nil to report

##### 5.1.2. Highlights From Bushwalking Victoria

Joe reported that Clubs will not be required to comply with the new Australian Adventure Activity Standards and that these have not been legislated. BTAC have issued a program of track maintenance activities for the remainder of the year.

#### 5.2. Treasurer:

As the Treasurer was not in attendance, the Treasurer's report was not presented.

**Motion:** That the cost of 3 radios be reimbursed to Anna.

**Moved:** Joe van Beek

**Seconded:** Michael Dowe

**Carried.**

#### 5.3. Tracks and Huts:

Michael had nothing to report. Joe reported that DELWP and BTAC had prioritised Track 96 for maintenance work. Joe will liaise with Chris to identify what work was needed. Joe advised that Ritchie Southerton is the new Parks Victoria contact at the Heyfield depot now that Conor Wilson was at the Dargo Depot.

#### 5.4. McMillan Track:

Joe reported that, through BTAC, 10 volunteers had worked on the section from Breakfast Creek to the top of the ridge on Tamboritha, and had done some brush cutter work on the Dingo Hill end of the track. They also had cleared fallen logs with chain saw at the Kelly's Lane end of the track. Also, Joe, Sue, Helmut and John cleared the N18 to Mt Shillinglaw section of the track, and John and Joe recced the Lazarini Spur to Black River section. BTAC has scheduled more work on the track for the Australia Day weekend in 2019. DELWP contractors have undertaken work on the Champion Spur to Abbot Link Track sections. DELWP has a further \$4,000 for contractors to complete maintenance on the Stonewall to White Timber Spur sections of the Track. Matt Zanini from DELWP has requested ideas on how to promote McMillan Track. Also Hans van Elmp has sent the GPS track of McMillan Track to VicMap to include when next published.

#### 5.5. Walks Coordinator:

Anna reported that the Walks Working Group had met and drafted a program for the remainder of 2018. This would be loaded onto the Website in the near future. She also noted that there still was a need for



people to lead walks and 4 members had expressed interest in participating in the Walk Leader training to be conducted by BWV and hosted by the Strzelecki Club in August and 5 in participating in the briefings she has proposed to outline BCWC protocols and resources available to members.

**5.6. Newsletter:**

Helmut advised that the April newsletter would be delayed and not published until early May. His deadline for receiving content was end of April. He also noted that the 200<sup>th</sup> edition of the newsletter would be published in August 2018. He requested suggestions as to the format and content for that edition.

**5.7. Publicity:**

It was noted that the office of Publicity Officer continues to be vacant and no action has been taken in relation to publicity. Jack had done a talk with ABC Local Radio. Piero noted that there would be a need to re-establish the Club's profile with the newspapers. Discussion occurred as to whether the Club was better producing a brochure or a poster for publicity purposes. Joe is to discuss this with Heather.

**5.8. Website:**

It was noted that the walks calendar on the website needed to be updated and that needed to be done more promptly.

**5.9. Policies, Procedures & Forms Working Group:**

In an attempt to simplify the process of the Club emergency contact for PLBs and registration on the AMSA website, Anna informed the Committee of further research she had undertaken. Following discussion, it was agreed that:

- All Committee members be listed as Emergency Contacts and that this list, and a link to the Club's website walks calendar, be loaded onto the AMSA website for the Club's registered PLBs. It had been confirmed with Police Search And Rescue (SAR) that this would be acceptable and that, in the event that a PLB was activated, they would phone through the list until one of the people on the list was contacted, and they could access the calendar for trip intentions.
- Walk Leaders be encouraged to use the Walk Attendance Sheet also as a walker registration document and email this to the Club's Walks Coordination email address. Committee members are to be provided with the password to access this email and so the Walk Attendance Sheet if they are contacted by SAR.
- The Club would not adopt a policy of providing walkers with the name of a Club Emergency Contact at this time.

Anna is to complete incorporating the above and the Emergency Management Policy and Protocols agreed at last meeting into the existing Walk Leadership Checklist and implement the above.

**6. General Business:**

**6.1. Bibbulmun Track Presentation**

An email had been received from Michelle Ryan who has written a book on the Bibbulmun Track and is seeking sponsorship for her to give a presentation to the Club. It was agreed that she not be invited to present to the Club and no further action be taken.

**6.2. Bushwalking With Older People**

An email had been received from BWV raising the issue that as our population is aging and many walkers are older people, that Clubs should consider risks associated with older people participating in Club activities and act to mitigate risks. After discussion it was agreed that 'risks relating to older people' was a generalisation, and that the Club's current protocols cater for risks generally and were adequate.

**6.3. Membership Renewal**

Membership renewals are now due. It was noted that the membership of people not renewing by 30 June 2018, would lapse.

**Next Meeting:** Wednesday, 13, 2018, at 7.00 pm in Maffra.

**7. Meeting Closed at approximately 9 pm.**

# Ben Cruachan Walking Club Inc.

## Minutes of Committee Meeting

Held on Wednesday June 13, 2018 at 7.00 pm at the Maffra Community Sports Club, 122/126 Johnson Street, Maffra

### 1. President's Welcome:

#### 1.1. Attendance:

The President, Joe van Beek welcomed those in attendance: Committee members – Monica Scicluna, Anna Janca, Michael Dowe, Robyn Rowley, Chris Marshall, Trevor Whibley, Geoff Mattingley.

#### 1.2. Apologies:

Jack Winterbottom, Heather Alexander, Helmut Tracksdorf, Piero Baglioni,

### 2. Minutes of Previous Meeting:

#### 2.1. Confirmation:

**Motion:** That the minutes of the meeting of April 11, 2018 be accepted as an accurate record of that meeting.

**Moved:** Trevor Whibley

**Seconded:** Christine Marshall

**Carried.**

### 3. Business Arising From Previous Meeting – Also see reports below:

#### 3.1. Club Brochure

It was agreed that a paper document was required, particularly for Visitor Information Centres and to leave with relevant stores. However, it was agreed that a card the size of the current brochure when folded would be more appropriate and that this should provide basic information and direct readers to the Club's website. Joe offered to prepare a draft for comment.

### 4. Correspondence:

#### 4.1. Incoming:

- New Memberships: George Campbell, Patrick Platt, John Powell, ? Bodin
- Membership Renewals: Coralie Pandey, Claire Cassidy, Leanne and Josh Caithness, Nicki & Peter Jennings, Andrew Norman, Frankie MacLennan, Monica and Joe Scicluna, Kevin Lakeman, Tom Carew, Geoff Mattingley, Jason Harris, Amanda Reddick, Lynette Newman, Michael Dows, Becky Horsham, Andrew Sheridan and Heather Watson, Joe, Judy and Paula van Beek, Elizabeth and Philip Davis, Tony, Sue and Ryan Wielgosz, Piero Baglioni and Rose deLeeuw, Noel Burrows, John Kellas, Christine Marshall, Maureen Hickling and ?, Robyn Rowley, Anna Janca, Jennie and Greg de Freitas, Vicki Fraser
- Bushwalking Victoria (BWV) Bulletins 10, 11 – Emailed to members
- BWV Notice of Annual General Meeting – Emailed to members
- BWV Minutes of Board Meeting – Emailed to Committee
- Strzelecki Bush Walking Club – Newsletter for May and June 2018 – Emailed to members
- Sports and Recreation Victoria – Invitation to attend information session on Fair Play Code May 16 or 30, 2018 – No action taken
- Conservation Volunteers Australia – Gippsland and South East Melbourne – Request for volunteers – Emailed to Members
- Email from Peregrine Bushwalking Club advising that they were not in a position to host the 2018 Combined Gippsland Clubs weekend, but that they would take a proposal that they host the 2019 weekend to their annual general meeting – Emailed to Committee See item 6.4 below.

#### 4.2. Outgoing:

- To all members on email
  - Walk previews not included in newsletter
  - Incoming correspondence as noted above
- Joe van Beek to various Parks Victoria (PV) and Department of Environment, Land Water and Planning (DELWP) – McMillan’s Track 2017 Report

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence ratified.

**Moved:** Chris Marshall

**Seconded:** Geoff Mattingley

**Carried.**

## **5. Reports:**

### **5.1. President:**

Joe reported:

- Regarding the Mt Hotham to Falls Creek BWV had submitted comment regarding proposed accommodation on the Diamantina Spur that it should not obstruct / detract from the skyline.
- The BWV Annual General Meeting (AGM) and Leadership Forum was to be held on June 23, 2018 and that he would be attending. No other Committee Members were available to attend.
- There was a motion on the BWV AGM agenda that member fees be set at a nominated amount. The variation from current was not specified. Joe noted that BWV had approximately \$70,000 which was not committed to any projects, and that he would seek justification for a fee increase, and would not support anything more than \$1 per member. The Committee was in agreement to this.

### **5.2. Treasurer:**

Robyn presented the Treasurer’s reports for both March 31 and May 31, 2018, highlighting the membership fees income.

**Motion:** That both Treasurer’s reports be accepted and payments ratified.

**Moved:** Robyn Rowley

**Seconded:** Anna Janca

**Carried.**

### **5.3. Tracks and Huts:**

Joe reported he and Chris were to meet with Patrick St John of DELWP regarding Track 96 to discuss maintenance required and arrangements regarding the working bee to be conducted under the auspices of BTAC. Chris, Trevor, Joe and Andrew S will be undertaking a reconnaissance of the Track on July 23.

### **5.4. McMillans Walking Track:**

Joe reported:

- 2 people had walked the McMillan Track from west to east and had had navigation issues just outside Woods Point, at the turnoff off the D4 track and at a third section. They had written a report of their walk and provided Joe with a link to this. He circulated this to those who may be interested.
- Joe was preparing a report on the signage required on the track as DELWP possibly have funding for this.
- DELWP had \$4,000 for work on the Crooked River section, but this had not yet been done. Joe would follow this up with Jeremy Reynolds.
- DELWP is hosting a meeting on August 23 to discuss how to promote McMillans Walking Track. Joe advised that he would attend and invited other Committee Members. Anna expressed interest in attending also.

### **5.5. Walks Coordinator:**

Anna reported that all walks for which there was commitment by a walk leader had been entered in the Walks Calendar on the website. She also has entered blank spaces for those weekends where no walks were scheduled currently. Thus members could see gaps in the calendar and additional walks may be scheduled. BTAC track maintenance activities have been included on the Calendar. An email would be circulated to all members advising them of this and requesting offers for additional walks.

Trevor advised that Lake Catania at Mt Buffalo was not open for camping until November, so the Mt Buffalo scheduled for the September long weekend will not be possible and should be rescheduled, ideally in autumn next year, as the area would be beautiful that time of year. He still was happy to lead the walk at that time.

**5.6. Newsletter:**

In his absence, Joe advised that Helmut was still looking for suggestions for the format and content for the 200<sup>th</sup> edition of the Club newsletter. Helmut also requested that he receive a copy of the minutes of this meeting promptly prior to publication of the June newsletter.

**5.7. Publicity:**

It was noted that the office of Publicity Officer continues to be vacant and no action has been taken in relation to publicity. This was an important role as it contributed to attracting new members.

**5.8. Website – Nil to report:**

**5.9. Policies, Procedures & Forms Working Group:**

Actions required from last meeting have not yet been completed.

**6. General Business:**

**6.1. Committee Membership**

Members in attendance advised their intentions / preferences regarding their nomination for the 2018/19 Committee and Offices.

**6.2. Annual General Meeting**

Arrangements for the AGM were discussed. After the AGM there will be a gear night. Members are asked to bring along their latest and best gadgets, equipment and ideas to show and share with others. Chris proposed that a table be set up for gear that members wish to sell.. This was supported by the Committee.

**6.3. Ben Cruachan Picnic**

Joe advised of arrangements for this event and wished to locate the Club banner for display.

**6.4. Combined Gippsland Clubs Weekend**

An email was received from Peregrine Bushwalking Club advising that they would not be able to host the Combined Gippsland Clubs weekend this year, however would consider doing so for 2019 at their upcoming AGM. After discussion, it was noted that there was no Combined Gippsland Clubs meeting or formal process for determining which Club hosts this event. Purely on numbers, BCWC hosted this event in 2015, so it was not yet its turn to do so in 2018.

Discussion also occurred regarding Fed Walks, noting that, this year, it will be only a one day rather than weekend event, that Geelong will be hosting the 2019 event, and that BWV would soon be canvassing clubs

for a 2020 host. It was noted that hosting Fed Walks would be a good opportunity for BCWC to showcase the Victorian high country and the McMillan Track from a base at Licola.

**6.5. List of Equipment Available For Loan**

The Committee agreed to Chris's proposal that a register be created of equipment available for loan to new members who are interested in overnight pack carries but do not have appropriate gear. This would enable them to try the activity and gear prior to outlaying significant funds purchasing their own new gear. Chris offered to maintain such a register which Anna would be happy to load onto the website for member only access.

Including links on the website for products and/or suppliers of gear which members may have found useful was not approved by the Committee, as this would appear to be sponsorship of the products / suppliers.

**7. Next Meeting**

- Annual General Meeting and Club Night: Wednesday, July 11, 2018 at 6pm at the Criterion Hotel, 90 MacAlister Street, Sale
- Committee Meeting: Wednesday, August 2018 at 7.00 pm at Maffra Community Sports Club, 122/126 Johnson Street, Maffra, preceded by dinner at 6 pm.

**8. Meeting Closed at approximately 8.40 pm.**

# General Ledger Listing

## Ben Cruachan Walking Club

ABN:

Report Period: 1/02/2018 - 31/03/2018

Account(s) in this report: BCBW Club Inc.

Code	Column Name (Tax Type) (Account Name)					
Date	Ty	Ref	Details	DR	CR	Total
<b>Donations (Non GST)</b>						
15/02/18	R		Bushwalking Victoria		200.00	-200.00
<b>892</b>	<b>GST Output Tax</b>					
			Total GST Output Tax (BCBW Club Inc.)		0.00	0.00
<b>195</b>	<b>Memberships Received (Non GST)</b>					
08/02/18	R		M'ship Bugbird		20.00	-20.00
16/02/18	R		M'ship Clark		20.00	-40.00
<b>Visitors Fees (Non GST)</b>						
12/02/18	R		Cash		10.00	-10.00
06/03/18	R		Cash		10.00	-20.00
12/03/18	R		Cash		10.00	-30.00
13/03/18	R		Cash		10.00	-40.00
<b>Club Trips (Non GST)</b>						
19/02/18	P	502	Hides S McTk 2017 Reimb	15.00		15.00
<b>891</b>	<b>GST Input Tax</b>					
			Total GST Input Tax (BCBW Club Inc.)	0.00		0.00
<b>680</b>	<b>BCBW Club Inc. - Bank</b>					
31/03/18			Bank Deposits	280.00		280.00
31/03/18			Bank Payments		15.00	265.00
<b>640</b>	<b>BCBW Club Inc. - Cash on Hand</b>					
31/03/18			Receipts Not Banked	0.00		0.00
31/03/18			Total Cash Payments		0.00	0.00

Financial Statement for *March* 2018

Balance @ 31 January 2018 4,870.49

**Income:**

Memberships	40.00	
<i>Bugbird, Clark</i>	-	
	-	
Visitors	40.00	
ANZ Interest	-	
Donation BWV	200.00	
		280.00

**Expenditure:**

McTk Reimbursements	15.00	15.00
Balance @ 31 March 2018		5,135.49

**Accounts to pay:**

Nil

**Unpresented Cheques**

Financial Statement for May 2018

Balance @ 31 March 2018 5,135.49

**Income:**

Memberships	1,992.00	
<i>Jennings, Norman, MacLennan, Scicluna, Carew, Mattingley, Lakeman, Reddick, Newman, Dowe, Horsham, Sheridan, VanBeek, Davis, Wielgosz, Bodin, Baglioni/DeLeeuw, Burrows, Kellas, Free, Marshall, Hickling, Rowley, Janca, DeFreitas, Caithness, Pandey, Platt, Fraser</i>	-	

Visitors	30.00	
ANZ Interest	0.03	
Donation BWV	-	2,022.03

**Expenditure:**

- -

Balance @ 31 May 2018 7,157.52

**Accounts to pay:**

Anna Janca (3x Hand held radio)	883.00
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**Unpresented Cheques**



# BEN CRUACHAN WALKING CLUB INC.

## Minutes of Management Committee Meeting

8 August 2018 at 7.00 pm at the Maffra Community Sports Club, 122-126 Johnson Street, Maffra,

### 1. President's Welcome:

#### 1.1. Attendance:

The President, Joe van Beek, welcomed those in attendance:

Jack Winterbottom, Marian Matchan, Michael Dowe, Chris Marshall, Trevor Whibley, Monica Scicluna, Geoff Mattingley, Becky Horsham, Robyn Rowley, Ken Free

**1.2. Apologies:** Heather Alexander, Piero Baglioni, Helmut Tracksdorf.

*NOTE: At this point, Item 7.1 Committee Membership was considered.*

### 2. Minutes of Previous Meeting:

#### 2.1. Confirmation:

**Motion:** That the minutes of the meeting of 13 June 2018 be accepted as an accurate record of that meeting.

**Moved:** Joe van Beek

**Seconded:** Geoff Mattingley **Carried.**

### 3. Business Arising From Previous Meeting:

Joe van Beek reported that he has updated the draft club brochure with photographs supplied by Ken Free and he will circulate it to Committee Members for comment.

### 4. Correspondence:

#### 4.1. Incoming:

A number of Membership renewals

Bushwalking Victoria – Bulletin for July 2018 – Emailed to members

Strzelecki Bush Walking Club – Newsletters for July and August 2018 – Emailed to members

Bushwalking Victoria - Insurance Certificate of Currency for 2018-2019

#### 4.2. Outgoing:

To all members

Minutes of last BCWC Management Committee meeting

2018-2019 meetings schedule

To members recorded as not renewed, a reminder email or letter

To Bushwalking Victoria by email, a list of BCWC Office Holders for 2018-2019

To all Gippsland walking clubs, emails from Joe van Beek proposing that BCWC and Strzelecki Bushwalking Club jointly host the Combined Gippsland club 2018 event by staging 4 walks of varying difficulty at Tyers Park on Saturday 22 September followed by an invitation to the event.

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence noted

**Moved:** Ken Free

**Seconded:** Jack Winterbottom

**Carried.**

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## Reports:

### 4.3. President:

Joe van Beek reported that he attended the Bushwalking Victoria AGM and Leadership Forum on 23 June 2018 where the guest speakers were Simon Talbot, Chief Operating Officer Parks Victoria, and Sarah Rees, Director of MyEnvironment. The convenors of BSAR and BTAC reported on their activities and under the leadership of Colin MacDonald, newly elected President of Bushwalking Victoria, participants identified 5 key bushwalking issues of importance, being: promotion of bushwalking; improving and preserving tracks; access to training; catering for aging bushwalkers; and keeping young people interested and involved.

Joe expressed some concern that our membership numbers had dropped off significantly in recent times and suggested that the lack of publicity over the last 12 months combined with a patchy walks program were contributing factors. He proposed that we need to develop a well balanced program of walks well into the future to attract new members and to retain existing members. Walks posted on the club's website should have leaders and walk previews.

### 4.4. Treasurer:

Robyn presented the Treasurer's report for the month ended 31 July 2018 (attached to these Minutes).

**Motion:** That the Treasurer's Report be accepted.

**Moved:** Robyn Rowley

**Seconded:** Joe van Beek

**Carried.**

### 4.5. Tracks and Huts:

#### 4.5.1. McMillans Track

Joe van Beek advised that on Thursday 23 August from 10:00 am to 2:00 pm DELWP will host a meeting at their Traralgon (subsequently advised as Heyfield) office to discuss the promotion of the McMillan's Track.

Comment JvB. I have subsequently been advised that the meeting will be at Heyfield. Joe also advised that on Australia Day Weekend January 2019 BTAC has scheduled McMillan's Track maintenance in the section from Lazarini Spur Track to Black River.

#### 4.5.2. BTAC

Joe van Beek advised that 13 people have volunteered for track maintenance this coming weekend 11 and 12 August 2018 on Track 96.

### 4.6. Walks Coordinator:

Geoff Mattingley advised that the handover of the Walks Coordinator role from Anna Janca took place last Friday 3 August 2018 and that Marian Matchan attended the handover and will provide valuable assistance particularly in loading walk previews onto the website.

Development of the Walks Program is discussed at Item 6 Walks Program below.

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#### 4.7. Newsletter:

Jack Winterbottom advised that in the absence of Helmut Tracksdorf he could report that the 200th edition of the Newsletter was "well in hand" and should be published towards the end of August 2018.

Jack will take over the Newsletter Editor role from Helmut, once the 200th edition has been published.

#### 4.8. Publicity:

Chris Marshall reported that, given that we had no publicity for 12 months, she was prepared to give it a go with her limited computer facilities. The meeting acknowledged that she had already been quite successful in having walks publicised in a range of Gippsland newspapers with photographs.

Chris advised that she needed to receive Walk Previews at least 17 days before the walk date to ensure that newspaper deadlines were met.

Jack Winterbottom advised that for the Newsletter, Walk Previews must be forwarded to the Editor at least 3 months in advance, given that the Newsletter is published every 2 months and the Walk Previews should extend into the beginning of the next issue.

There was some discussion about the use of photographs and whether permission needed to be gained from individuals before including their photograph in publicity material. It was suggested that the club's membership application form could include some words about use of photographs. Ken Free will draft some suitable words and circulate them to the committee members for comment.

Becky Horsham raised the subject of using social media, in particular Facebook, to promote the club's activities. Jack Winterbottom advised that he had established a Ben Cruachan Walking Club Facebook page some years ago.

The consensus was that Facebook was another possible way to gain exposure for the club and could include photographs from recent walks as well as promoting upcoming walks. It was also agreed that it should be an open or public Facebook page and that Becky would work with Jack to set it up.

**Motion:** That Becky Horsham set up a public access Facebook page.

**Moved:** Joe van Beek

**Seconded:** Jack Winterbottom

**Carried.**

#### 5. Walks Program:

Joe van Beek proposed that 35 weekend day walks, with a mix to suit different members is a reasonable target for the walks program, combined with car camps, pack carries and mid week walks. He invited proposals for walks for the next 6 months and beyond. A number of people offered a range of walks.

Geoff Mattingley will put together a draft Walks Program for circulation.

Joe van Beek will contact walk leaders to invite them to submit walks for the program.

Similarly, Ken Free will contact all members seeking suggestions for walks and inviting members to lead a walk with assistance on offer from experienced walk leaders.

---

## 6. General Business:

### 7.1 Committee Membership: Marian Matchan and Jack Winterbottom to join Committee.

*This item was dealt with preceding the Minutes from Previous Meeting.*

Marian and Jack left the room while the Management Committee discussed their appointment to the Management Committee which had vacancies for 2 Ordinary Members.

Joe van Beek advised that Marian had offered to assist Geoff Mattingley with the Walks Coordinator role and that Jack Winterbottom had volunteered to take on the Newsletter Editor role when Helmut Tracksdorf stepped down after the 200th edition; both were keen to be part of the Management Committee so that they had a good understanding of the current issues. Joe further advised that Anna Janca, who had been elected at the AGM to the Management Committee had tendered her resignation.

The Management Committee unanimously agreed to the appointment of Marian Matchan and Jack Winterbottom.

**Motion:** That Marian Matchan and Jack Winterbottom be appointed to the Management Committee of the Ben Cruachan Walking Club Inc..

**Moved:** Joe van Beek

**Seconded:** Geoff Mattingley

**Carried.**

Joe van Beek welcomed Marian and Jack back to the meeting and congratulated them on their appointments to the Management Committee.

Ken Free will circulate the list of Office Holders and Ordinary Members with their contact details to the Management Committee.

### 7.2 Combined Gippsland Bushwalking Clubs 2018: Hosting by BCWC.

Joe van Beek reported that the Ben Cruachan Walking Club (BCWC) and the Strzelecki Bushwalking Club (SBWC) will jointly host the 2018 Combined Gippsland Bushwalking Clubs' event this year; the Peregrine Club were to hold the event but unfortunately pulled out. The event (CGCW2018) will be based at the Wirilda Environment Park 10 kms North West of Traralgon on 22 September 2018 and will consist of a choice of 4 walks of 24 kms, 14 kms, 10 kms and 4 kms.

Registrations for the event must be made by 10 September 2018 to the BCWC Secretary by mail or email on the Registration form which has been circulated to all Gippsland bushwalking clubs.

Walk Leaders and tail-end-Charlies will be from BCWC and SBWC and Joe invited people to nominate for these roles; walk leaders and tail-end-Charlies have to register for the event.

Monica Scicluna has offered to provide some catering for afternoon tea and salads for the end of the day barbeque.

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### **7.3 Management of Website**

Joe van Beek advised that Anna Janca will continue to manage the club's website with input and direction from the Management Committee.

Geoff Mattingley proposed that the club should have more than one person with the ability to access all areas of the website. Marian Matchan has offered to learn about the website management from Anna Janca.

### **7.4 Schedule of Meetings, Club Nights and Social Events for 2018/2019**

Joe van Beek reported that Ken Free has circulated a list of Management Committee meetings and club meetings for the next 12 months. There was some discussion about guest speakers and organisers for club nights and it was agreed as follows:

12 September 2018, guest speaker will be Geoff Mattingley, venue by Marian Matchan

14 November 2018, guest speaker to be organised by Philip Davis, venue by Monica Scicluna

16 December 2018, Christmas @ Criterion Hotel, venue by Monica Scicluna

13 March 2019, to be organised by Joe van Beek

8 May 2019, to be jointly organised by Heather Alexander and Jack Winterbottom

10 July 2019, AGM to be jointly organised by Monica Scicluna and Ken Free

23 June 2019, Ben Cruachan Birthday walk/picnic at Ben Cruachan

### **7.5 VicMap Topo App Project Update**

Ken Free is representing Bushwalking Victoria on the User Group for a DELWP managed project to develop a mobile phone App for purchase and downloading of VicMap topographical maps. Ken gave a brief report on the project's progress as follows:

The project timeframe has blown out from 8 weeks to over 8 months and is not yet complete; The focus appears to be on providing DELWP staff with easy and no cost access to topo maps;

To use the downloaded maps for navigation, eg showing route travelled, will require an additional App such as the commercially available Avenza, an App which also has the facility to purchase and download VicMap topo maps;

All meetings of the User Group (4 so far) are held in Melbourne and a link is provided to 'attend' meetings remotely via internet. Ken has attended meetings in this way.

Ken's involvement has been somewhat frustrating with limited opportunity to ask questions etc; Ken will provide an update to the next Management Committee meeting.

### **7.6 Consumer Affairs Vic Annual Statements**

As an Incorporated Association, the Ben Cruachan Walking Club is required to submit an Annual Statement to Consumer Affairs Victoria. Ken Free contacted Consumer Affairs to find out when the statement is due and was informed that the club hasn't submitted one for 3 years. He has now registered with the online myCAV and will submit the Annual Statements for this year and the missed years once Consumer Affairs sends the request.

### **7.7 Equipment for Loan Register**

It was generally agreed that the Equipment for Loan Register is an initiative that we should pursue and Chris Marshall will promote it via a note in the Newsletter and announcements on club nights.

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## **7.8 Federation Walks Weekend 2020**

Joe van Beek proposed that our club with Strzelecki Bushwalking Club could jointly host FedWalks2020 at the Lions Camp at Licola which would give us the opportunity to show off our backyard with a variety of walks in the high country including sections of McMillan's Track. Joe will discuss the proposal with other clubs, will investigate the venue and report back to Management Committee members by email. We need to determine the feasibility of BCWC hosting the event by 20 October 2018, the date of FedWalks 2018.

For FedWalks2018, Monica Scicluna has offered club members accommodation at their family's property at Safety Beach on the Mornington Peninsula. Monica will also investigate the possibility of a walk on Sunday 21 October 2018 in conjunction with Strzelecki Bushwalking Club.

**Next Meeting:** 10 October 2018 at 7.00 pm at the Bairnsdale Club, 68 Nicholson Street, Bairnsdale, preceded by dinner at 6 pm.

**Meeting Closed:** 9:25 pm

Financial Statement for July 2018

Balance @ 31 May 2018 7,157.52

**Income:**

Memberships 648.00  
*Matchan, Whibley, Marriott, Whiting, Roberts, Alexander, Lakeman, Raymond, Christiansen, Hides, Stevenson, Ammitizboll* -

Visitors -  
 ANZ Interest 30.00  
 0.46

678.46

**Expenditure:**

Stationery 20.00  
 Purchases (Equipment, Gift Cards) 953.00 973.00

Balance @ 31 July 2018 6,862.98

\_\_\_\_\_

**Accounts to pay:**

Bushwalking Victoria (Insurance 121 members) 3,153.26

**Unpresented Cheques**

# **BEN CRUACHAN WALKING CLUB INC.**

## **Minutes of Management Committee Meeting**

Held on Wednesday 10 October 2018 at 7.00 pm  
Bairnsdale Club 68 Nicholson Street Bairnsdale

**President's Welcome:** The President, Joe van Beek, welcomed those in attendance.

### **1.1. Attendance:**

Jack Winterbottom, Marian Matchan, Michael Dowe, Chris Marshall, Trevor Whibley, Geoff Mattingley, Becky Horsham, Piero Baglioni, Ken Free.

**1.2. Apologies:** Monica Scicluna, Heather Alexander, Robyn Rowley, Helmut Tracksdorf.

## **2. Minutes of Previous Meeting:**

### **2.1. Confirmation:**

**Motion:** That the minutes of the meeting of 8 August 2018 be accepted as an accurate record of that meeting.

**Moved:** Trevor Whibley      **Seconded:** Geoff Mattingley      **Carried.**

### **2.2. Matters Arising From Previous Meeting**

Joe van Beek has proposed that at the March 2019 club meeting in Traralgon, we have a panel presentation/discussion on the subject of maps and apps. Joe will make arrangements with guest speakers, possibly including Hans van Elmpt (DELWP) and Peter Maffei (SBWC).

## **3. Correspondence:**

### **3.1. Incoming:**

A number of Membership renewals and 1 new member;

Bushwalking Victoria – Bulletin # 13 for August 2018 and Bulletin # 14 for September 2018 – Emailed to members;

Strzelecki Bush Walking Club – Newsletters for September and October 2018 – Emailed to members;

Bushwalking Victoria – email regarding Participation on Online Consultation regarding strategic bushfire management - Tourism industry - Emailed to members;

Bushwalking Victoria – email regarding Parks Victoria Media Release- Quest for marine pest at Prom's Refuge Cove - - Emailed to members;

News from the Alps Newsletter September 2018 - Emailed to members;

Email and mail registrations for Combined Gippsland Clubs Walks 2018;

Email from club member whose website login does not work;

Emails regarding use of 'official' club email addresses;

Email enquiries from 3 prospective members;

Email from Joomla regarding website exploited;



### 3.2. Outgoing:

To all members

- Minutes of last BCWC Management Committee meeting
- Emails regarding the Combined Gippsland Clubs Walks 2018
- Email reminder for September club meeting in Bairnsdale
- Emails regarding Federation Walks 2018

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence noted

**Moved:** Geoff Mattingley      **Seconded:** Jack Winterbottom      **Carried.**

## 4. Reports

### 4.1. President:

Joe van Beek reported that there had been a number of significant achievements in the last 2 months:

- 1,000 new club flyers have been printed and distributed – (Joe will send the flyer to Becky for the Facebook page.);
- The club's Facebook page is up and running and a number of photographs and events (walks) have been uploaded already;
- A number of suggestions have been coming in for the walks program (see also item 5. Below);
- A successful BTAC track clearing and marking event was held at Track 96, with 13 volunteers and 3 DELWP staff – positive feedback has already been received from a SBWC walker;
- The Combined Gippsland Clubs Walks 2018 held at the Wirilda Track on 22 September 2018 was a great success with 37 participants (see also item 7.4);

Joe also reported that he will be attending the Australian Alps Walking Track (AAWT) Stakeholder meeting at Falls Creek on 13 and 14 December 2018.

### 4.2. Treasurer:

In the absence of Robyn Rowley, Joe van Beek presented the Treasurer's report for the month ended 30 September 2018 (attached to these Minutes).

**Motion:** That the Treasurer's Report be accepted.

**Moved:** Joe van Beek      **Seconded:** Geoff Mattingley      **Carried.**

### 4.3. Tracks and Huts:

#### 4.3.1. McMillans Track

Michael Dowe reported that a productive meeting was held with representatives of DELWP, Parks Victoria and BWV. The meeting chaired by Matt Zanini from DELWP which was primarily to discuss promotion of McMillans Walking Track was held on 23 August.

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- The McMillans Walking Track is now specifically included on the DELWP Asset Register;
  - McMillans Walking Track will be marked and identified on Vicmap Topographical maps;
  - DELWP have given a commitment to assist BCWC with McMillans Walking Track publicity and Joe has sent appropriate material to Rachael Dawkins of DELWP.
  - DELWP have offered to upgrade and pay for the reprinting of the McMillans Walking Track brochure (Jack Winterbottom advised that he has access to a digital file of the brochure)

#### **4.3.2. BTAC**

As reported under item 4.1 above, a BTAC event to clear and mark a section of Track 96 was held on 31 August to 2 September, with 13 volunteers and 3 DELWP staff. A member of Strzelecki Bushwalking Club who has walked the track since then has given very positive feedback on the end result.

Joe van Beek will be the project manager for a BTAC event to be held over the Australia Day weekend to clear the section of McMillans Walking Track from Lazarini Spur Track down to the Black River.

Joe has received a request from BTAC for proposals for tracks to be cleared. Joe has suggested that tracks in the Tali Karng area and the track from Guys Hut to Dry River could be added to the BTAC program.

Chris Marshall reported that on a recent visit to the Mount Arbuckle area there were some logs down over the track. She suggested that the track clearing strategy could be modified to block access to trail bikes by making narrow cuts through fallen logs. Joe van Beek advised that leaving large logs in place at the ends of a track and cutting steps in larger logs rather than cutting through would also be useful strategies.

#### **4.4. Walks Coordinator:**

Geoff Mattingley reported that during the last 2 months the club has held 6 day walks, 1 car camp and 1 club meeting as well as hosting the Combined Gippsland Clubs Walks at the Wirilda Track on 22 September 2018.

Geoff has received a number of proposals for walks and will be updating the website accordingly. The Walks Program is discussed in more detail at item 5.

#### **4.5. Newsletter Editor:**

Jack Winterbottom advised that he has mastered the new Apple publishing program and the next newsletter is on track for distribution on Sunday evening 14 October 2018.

Joe van Beek has revised the preview for the club's 14 November meeting talk by Philip Davis.

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**Item 7.2 Publication in Newsletter of Committee Members' contact details** was considered at this point in the meeting. After some discussion, the consensus was that we should continue to publish all committee members' mobile telephone numbers and email addresses for all Office Holders.

**Item 7.3 Use of 'official' club email addresses** was considered at this point in the meeting. It was generally agreed that the use of club Gmail addresses had practical benefits and should therefore be continued.

#### **4.6. Publicity:**

Chris Marshall reported that all Walk Previews are being sent to Gippsland newspapers and are being regularly published but not always with photographs.

#### **4.7. Facebook page:**

Becky Horsham advised that the Facebook page is operating well with a number of walks photographs having been loaded to the page. Becky advised that the Facebook page gives us the facility to create an event with a reference to the club's website and walk preview. For members not familiar with Facebook, Becky will investigate a Facebook training session.

#### **4.8. Policy, Procedures & Forms:**

##### **4.8.1 Walk Attendance Sheet**

Geoff Mattingley reported that there seems to be a number of different Walk Attendance Sheets in circulation, some more complex than others and the current one available for download from the website includes an ambiguous signature requirement. There was some spirited discussion about what information we really needed on an Attendance Sheet and it was decided that the Walk Attendance Sheet as originally designed by Marian Matchan would be the club's standard attendance sheet. Because the Walk Attendance Sheet is an MS Word document, walk leaders who wished to use it as a planning document for multiday walks etc could customise the sheet with additional columns to suit their needs.

##### **4.8.2 Membership Application Form**

Ken Free circulated a set of words to be used on the BCWC Membership Application form regarding the use of photographs taken on walks. There was general agreement on the proposed words with the suggestion that both the website and Facebook page be included in the places where photographs may be published. Visitors on walks should also be advised that photographs may be published.

Ken reported that there had been a misunderstanding amongst some members who assumed that if they renewed their membership late they could just pay the pro-rata amount rather than the full year's fee. Given this he proposed revising the form to make it clear that the pro-rata amounts were for new members only.

There was some discussion about the Newsletter Only Memberships and it was agreed that this category of membership would be deleted from the form; members who no longer walked but wished to still receive a newsletter would be simply added to the newsletter

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distribution list. The number of snail-mail newsletter-only non-walking members is very few, so the postage cost for the club is minimal.

Ken undertook to prepare a revised Membership Application Form for circulation to the Management Committee.

Joe van Beek proposed that at the next meeting we consider whether we should appoint any new Life Members and what criteria should be used for their selection.

## **5. Walks Program:**

In advance of the meeting Joe van Beek asked committee members to approach walk leaders for their contributions to the Walks Program. The response has been quite positive and Geoff Mattingley is putting together a program with contributions from Oliver Raymond, Jim Stranger, Jack Winterbottom, Trevor Whibley, Chris Marshall, Jackie Whiting, Marian Matchan, Ken Grandy, Trevor Clues, Heather Alexander, Andrew Stevenson, Peter Jennings, Nicki Jennings, Jessie Walker, Joe van Beek and Ken Free.

## **6. Management of Website:**

### **6.1 Exploited Website:** need for anti-hacker insurance?

Joe van Beek advised the meeting that on 9 August 2018 Enoch Lavender from Joomla informed us that the club's website had been exploited and was sending out hundreds of spam emails. He also informed us that anti-hacker insurance was available for an annual premium of \$40 which would cover us for restoration of the website when exploited by hackers.

In this instance, Joomla were able to have our website up and running again within 48 hours at no cost to the club.

After some discussion about the pros and cons of anti-hacker insurance, it was agreed that Joe van Beek should contact Bushwalking Victoria to find out whether they have an insurance strategy for clubs using the Joomla platform.

### **6.2 Proposal that 3 or 4 Committee members to have 'management' access to website:** as proposed by Geoff Mattingley at last meeting.

There was considerable discussion about the fact that no Management Committee member has comprehensive administrative access to the club's website. Only Anna Janca, who administers the website from outside the committee, currently has full administrative access; Geoff Mattingley and Ken Free have access limited to specific areas of the website. It was agreed that we should have more than 1 member of the Management Committee with full administrative access to the club's website.

**Motion:** That arrangements be made for more than 1 Management Committee member to have full administrative access to the BCWC website and that Piero Baglioni investigate with Anna Janca the process for taking this action.

**Moved:** Piero Baglioni

**Seconded:** Geoff Mattingley

**Carried.**

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**6.3 Multiple logins for Family memberships:** currently, for family memberships of 2, 3 or more members, only 1 of them is issued a username and login password – why?

After some discussion the consensus was that all individuals whether part of a family membership or single membership should have their own unique username and password for BCWC website access.

**Motion:** That all individuals whether part of a family membership or single membership will have their own unique username and password for BCWC website access.

**Moved:** Jack Winterbottom      **Seconded:** Marian Matchan      **Carried.**

**6.4 Simplification of website:** the website is currently very busy with hundreds of words and to get to the upcoming walks page takes more than 1 step.

It was generally agreed that the website was busy with words and somewhat complex and could do with a refresh.

However, it was also agreed that it would be appropriate to postpone this until after the appointment of Management Committee members with full administrative access to the website.

**6.5 Homepage Photographs:** the Management Committee decided at the meeting in December 2017 that the website should be freshened up with new photographs – it hasn't happened yet.

It was agreed that it would be appropriate to postpone this until after the appointment of Management Committee members with full administrative access to the website.

## **7. General Business:**

**7.1 Committee Membership:** Appointment of Jack Winterbottom to the Newsletter Editor position and Helmut Tracksdorf to vacant Ordinary Committee Member position.

There was unanimous agreement to the appointment of Jack Winterbottom to the Newsletter Editor position and Helmut Tracksdorf to the vacant Ordinary Committee Member position.

**7.2 Publication in Newsletter of Committee Members' contact details**

*See item 4.5 Newsletter Editor*

**7.3 Use of 'official' club email addresses**

*See item 4.5 Newsletter Editor*

**7.4 Combined Gippsland Bushwalking Clubs 2018**

Joe van Beek reported that the CGCW2018 was a great success, both in terms of the number of participants and the planning and organisation on the day. A number of people under the leadership of Monica Scicluna had contributed to the morning and afternoon teas with a great selection of baked treats on offer and the barbecue turned out tasty

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morsels under Oliver Raymond's watchful eye. Joe managed the logistics of getting participants onto their chosen walk and all of the walks went off without a hitch. Statistically, 7 clubs took part with 17 participants from BCWC, 12 from SBWC, 3 from WGWC, 1 from SGWAAC, 2 from Peregrine, 1 from Wonthaggi BBWC and 3 from FoTP. 6 people completed the 24km walk, 16 the 14km walk and 15 the 10km walk. 2 participants, Joe and Oliver, provided organisational and administrative support. At this stage the Peregrine club, which had to pull out of organising this year's event, are planning to organise a 2 day event on Philip Island in 2019.

### **7.5 Child Safety Policy and Code of Conduct**

There was considerable spirited discussion about the Bushwalking Victoria policy document which advised that on all club walks directed at children or open to families the leader and tail-end-Charlie would need to have a Working With Children Check. If adopted the policy would either require all our leaders and tail-end-Charlies to have a Working With Children Check or restrict all our walks to adults only. Neither of these options seemed to be acceptable to those present and it was agreed that at this stage we would simply record that we had noted the BWV policy.

### **7.6 VicMap Topo App Project Update**

Jack Winterbottom, who had taken over this project from Ken Free at the Testing Stage, reported that the DELWP staff had been unable to successfully provide him with access to the VicMap Topo App for testing and had insisted on a 2 day deadline for testing feedback. Jack described the project as "a shambles".

### **7.7 Emerald Link**

Piero and Rose de Leeuw attended an information session on the Emerald Link and provided a summary of the project. The aim is to formally link forest wilderness areas in East Gippsland connecting alpine forests with rugged coastline. As well as providing a wildlife corridor and potential for a number of multi-day bushwalks, the goal is to create "a flagship of successful biodiversity conservation and a world-class wilderness tourism destination".

Piero will contact the Goongerah Environment Centre, who with the Wilderness Society are managing the Emerald Link project, and invite them to give a presentation at the club meeting on 8 May 2019.

### **7.8 Federation Walks Weekend 2020**

As part of the feasibility process Joe van Beek has identified 17 possible walks for this event and would welcome proposals for more walks particularly closer to the base which would be at the Lions Camp at Licola.

### **7.9 Inclusion of East Gippsland walks on the Where2walk BWV website**

There are currently no walks east of Traralgon listed on the where2walk website. Joe van Beek encouraged walk leaders to identify suitable walks and upload them to the website. Joe will ensure that McMillans Walking Track features on the site. It was suggested that the Inspiring Gippsland Walks publication which includes 45 walks be submitted to BWV.

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### **7.10 Proposal for purchase of marquee or gazebo**

Chris Marshall proposed that the club should purchase a marquee or gazebo for use on overnight track clearing events and possibly car camps, for protection in inclement weather.

It was agreed that Chris should investigate what is available and report back to the next meeting.

**Next Meeting:** 12 December 2018 at Maffra Community Sports Club 122 – 126 Johnson Street, Maffra @ 7:00 pm, preceded by dinner @ 6:00 pm

**Meeting Closed:** 9:34 pm

# **BEN CRUACHAN WALKING CLUB INC.**

## **Minutes of Management Committee Meeting**

Held on Wednesday 12 December 2018 at 7.00 pm  
Maffra Community Sports Club, 122-126 Johnson Street, Maffra, preceded by dinner at 6 pm

**President's Welcome:** The President, Joe van Beek, welcomed those in attendance and thanked Anna Janca for running a 2 hour website training session in the afternoon.

### **1.1. Attendance:**

Committee members - Michael Dowe, Chris Marshall, Trevor Whibley, Geoff Mattingley, Becky Horsham, Piero Baglioni, Monica Scicluna, Heather Alexander, Robyn Rowley, Helmut Tracksdorf and Ken Free.  
Club member – Anna Janca

**1.2. Apologies:** Jack Winterbottom, Marian Matchan

## **2. Minutes of Previous Meeting:**

### **2.1. Confirmation:**

**Motion:** That the minutes of the meeting of 10 October 2018 be accepted as an accurate record of that meeting.

**Moved:** Trevor Whibley                      **Seconded:** Monica Scicluna                      **Carried.**

**2.2. Matters Arising From Previous Meeting:** Nil

## **3. Correspondence:**

### **3.1 Incoming:**

2 new single memberships and 1 new family membership;  
Bushwalking Victoria – Bulletin # 15 for October 2018;  
Minutes from Mgt & promotion of McMillans Track meeting;  
Strzelecki Bush Walking Club – Newsletter for November 2018;  
Bushwalking Victoria – email re Day Walk Leader Training Opportunity;  
Bushwalking Victoria – email re First Aid Training Opportunity;  
Richard Southern, Parks Vic – email re track maintenance in Alpine National Park;  
Craig Sheather – email re book titled “Best Walks of Victoria’s High Country”;  
Darren Edwards – email re Trail Hiking website;  
David Miller (BTAC) – email re track clearing program;  
Trust for Nature News November 2018;  
BWV – email proposing that a BWV Board Member visit one of our meetings;  
BWV – email with information about Active April program;  
Matt Zanini (DELWP) - email advising of his change of job;  
David Laing, Peregrine Club – email re CGCW19;  
BWV – email “Seasons Greetings”;  
Lake Mountain Environment Officer – email re Wildflower Walks;



Noel Burrows – email re community funding opportunity in La Trobe;  
BWV – email re Draft Deer Management Strategy;  
Bushwalking Victoria – Bulletin # 16 for November/December 2018;

### 3.2 Outgoing:

Email from Joe van Beek to Bushwalking Victoria re website hacking insurance;  
Email from Joe van Beek to Bushwalking Victoria proposing that a BWV Board Member visit our club on either 13 March or 8 May 2019;  
Email from Joe van Beek to Bushwalking Victoria re Active April program;  
Email from Joe van Beek to Matt Zanini (DELWP) about his change of job;  
Email from Joe van Beek to Macalister 4WD Club re support for FedWalks2020;  
Email from Joe van Beek to Gippsland walking clubs re support for FedWalks2020;  
Email from Joe van Beek to Hans van Elmpt, Peter Maffei and Robyn Shingles inviting them to participate in our club meeting on 13 March 2019 to discuss “Maps & Apps”;  
Email from Joe van Beek to Richard Southern (Parks Vic) re track maintenance program for Alpine National park;  
Email from Ken Free to Mgt Committee members with draft new membership application/renewal forms.

To all members:

Minutes of last BCWC Management Committee meeting;  
Bushwalking Victoria – Bulletin # 15 for October 2018;  
Bushwalking Victoria – Bulletin # 16 for November/December 2018;  
Reminder for Newlands Arm walk;  
Reminder for 14 Nov club night with Kokoda talk;  
Reminder for Crooked River walk;  
Reminder for Wilsons Prom weekend;  
Reminder for Mt Worth walks;  
BWV email re Day Walk Leader Training Opportunity;  
BWV email re 1<sup>st</sup> Aid training opportunity in Melbourne;  
Strzelecki Bush Walking Club – Newsletter for November 2018;  
email re book titled “Best Walks of Victoria’s High Country”;  
Trust for Nature News November 2018;  
CPR update 15 Dec 2018;  
Email from David Laing, Peregrine Club – re CGCW19;  
BWV email “Seasons Greetings”;  
BWV email re Draft Deer Management Strategy;

**Motion:** That incoming correspondence be accepted and actions and outgoing correspondence be noted.

**Moved:** Chris Marshall      **Seconded:** Geoff Mattingley      **Carried.**

## 4. Reports

### 4.1. President:

Joe van Beek advised the meeting that:

Two of our club's Life Members, Norm Williams and Beth Kilpatrick, along with 2 other women one of whom was also an ex club member had been involved in a car accident on the Tamboritha Road while returning from a visit to Kelly's Hut on 3 December 2018. Ken Free advised that he had visited Norm in Sale Hospital and he was doing quite well in spite of a broken sternum and skin grafts to his right hand and one leg. The condition of the others is not known.

10 Ben Cruachan members attended FedWalks18 on the Mornington Peninsular and enjoyed a selection of great walks.

Bushwalking Victoria sent Seasons Greetings via email.

In the next Bushwalking Victoria Bulletin there will be an article about the McMillans Walking Track.

### 4.2. Treasurer:

Robyn Rowley presented the Treasurer's report for the 2 months ended 30 November 2018 (attached to these Minutes).

Robyn advised that 2 membership payments have been received recently via online banking with no reference and without a membership application form being sent to the Secretary.

**Motion:** That the Treasurer's Report be accepted.

**Moved:** Robyn Rowley      **Seconded:** Piero Baglioni      **Carried.**

### 4.3. Tracks and Huts:

**4.3.1. McMillans Walking Track**      See 4.3.2 below

#### 4.3.2. BTAC

From 24 to 29 January 2019 Ben Cruachan Walking Club activity in conjunction with BTAC will be working as volunteers to DELWP to do maintenance work on the 5km section of McMillans Walking Track from Lazarini Spur Track down to the Black River. Full details are in a Walk Preview on our website.

Joe van Beek has been discussing proposals for track maintenance in the Alpine National Park with Richie Southerton of Parks Victoria. At this stage it is proposed to organise a weekend of track maintenance over the Anzac weekend in April 2019.

### 4.4. Walks Coordinator:

Geoff Mattingley advised the meeting that we currently have no bushwalks scheduled for February 2019 and Joe van Beek was keen for members to propose more walks for the summer period. There are currently no details available for BTAC events after Australia Day 2019. Joe van Beek will make arrangements for distribution of the BTAC program.

#### 4.5. Newsletter Editor:

Jack Winterbottom is working on the December 2018 newsletter which should be issued shortly.

#### 4.6. Publicity:

Chris Marshall advised the meeting that the Gippsland newspapers are regularly publishing walk previews and except for a small problem with photo file format which appears to have been solved, publicity is going well. Many of those present congratulated Chris on doing a great job.

#### 4.7. Facebook page:

Becky Horsham advised that the Facebook page was operating well with around 35 people using it to share a lot of walks photographs. Bushwalking Victoria had enquired as to whether BCWC was happy to share photographs with them and asked whether it was our intention to keep our Facebook as a 'Group' rather than a 'Page'. Becky explained that 'Page' would make it easier to share information with Bushwalking Victoria and other organisations, but it would require more moderating.

**Motion:** That Joe van Beek formally advise Bushwalking Victoria that they have permission to share any of our Facebook photographs..

**Moved:** Joe van Beek      **Seconded:** Geoff Mattingley      **Carried.**

#### 4.8. Policy, Procedures & Forms:

##### 4.8.1 Membership Application Form

Ken Free gave a brief summary of the draft Membership Application form which had been circulated for comment prior to the meeting. The form is now 2 sided with one side for New Members and the reverse for Renewing Members; the need for a reference on direct deposits, the requirement for all members to sign and the requirement to send the completed form to the Secretary are now clearly emphasised on the form and there is a paragraph about publication of photographs.

**Motion:** That the draft Membership Application and Renewal forms be formally adopted starting in the 2019/2020 financial year.

**Moved:** Joe van Beek      **Seconded:** Trevor Whibley      **Carried.**

##### 4.8.2 Walk Attendance Sheet

It was agreed that a word version of the Walk attendance form should be available on the web site. Geoff Mattingley and Ken Free will follow up on this.

## 5. Walks Program:

### 5.1 Development of Walks Program

Prior to the meeting Joe van Beek circulated an email requesting suggestions for walks in the new year. Geoff undertook to follow up with Ken Free and Oliver Raymond to schedule walks previously submitted as possible walks.

Joe is proposing to lead a number of "Taste of McMillans Walking Track" walks and he would like us to aim for a full 3 months of walks at any particular time.

## 6. Management of Website:

### 6.1 Exploited Website: need for anti-hacker insurance?

Anna Janca has recently exchanged emails with Joomla with a view to resolving the anti-hacker insurance question. It was proposed that Joomla's response be forwarded to Jack Winterbottom for him to follow up with more specific questions regarding website backup, SSL certificate and https as opposed to http sites; so as to establish a course of action and the cost of making the site and its data more secure.

### 6.2 Proposal that 3 or 4 Committee members to have 'management' access to website:

After some discussion it was agreed that Jack Winterbottom and Geoff Mattingley should be appointed as "Super Users" for the website which will give them full access for ongoing website maintenance. Ken Free is already a Super User for maintenance of the club member area of the website.

**Motion:** That Jack Winterbottom and Geoff Mattingley be appointed as "Super Users" for the Ben Cruachan Walking Club website

**Moved:** Joe van Beek      **Seconded:** Monica Scicluna      **Carried.**

### 6.3 Simplification of website:

This item will be carried over to the next meeting.

### 6.5 Homepage Photographs:

This item will be carried over to the next meeting.

## 7. General Business:

**7.1 Walks to "Do Not Enter" sites:** A recent club walk visited a site which is the habitat of potentially endangered fauna species. The club has also visited other similar sites in the past. After some discussion it was generally agreed that the club should avoid scheduling walks to any site where there is a risk of disturbing the habitat of threatened fauna species. Joe van Beek noted that the recently released Joint Management Plan for Gippsland National Parks includes Special Protection Overlays which would fall into the category of sites not to be visited.

**7.2 Emerald Link:** Piero Baglioni reported that he has been attempting to contact the Goongerah Environment Centre to invite them to give a presentation at the BCWC club meeting on 8 May 2019; he has had no response so far. He also advised that there may be a pre-recorded DVD presentation available which could be shown at a club night.

**7.3 Federation Walks Weekend 2020:** Joe van Beek reported that considerable progress has been made on the feasibility study for FedWalks2020:

- Sufficient feasible walks have been identified;
- Even though the travel time is quite long to the start of a number of walks, the combination of walk time and travel time still makes these walks feasible;
- A tentative booking has been made with the Lions Village at Licola for 13/14 November 2020 - they can accommodate around 270 people;
- Joe has written to all 7 Gippsland walking clubs inviting them to assist BCWC with the planning and management of the event as well as with leaders and tail-end-Charlies – a favourable response has been received from 2 clubs so far;
- Joe has written to the Macalister 4WD Club inviting them to assist with transport arrangements for some of the walks;
- Lions Village has provided an indicative quote of \$260 per person for the weekend, including 3 breakfasts and 3 dinners. On top of this he suggested walkers would pay \$20 per walk;
- One of the issues we need to plan for is a guest speaker for the Saturday night function – Ian Stapleton and Rob Christie were suggested as possibilities.

After some discussion it was agreed that the committee support the plan to host FedWalks2020.

**Motion:** That the Ben Cruachan Walking Club support the hosting of the FedWalks2020 in conjunction with other Gippsland Clubs.

**Moved:** Joe van Beek      **Seconded:** Michael Dowe      **Carried.**

#### **7.4 Inclusion of East Gippsland walks on the Where2walk BWV website:**

Joe van Beek advised that Jack Winterbottom has undertaken to source an electronic copy of the Inspiring Gippsland publication for forwarding to Bushwalking Victoria to include its walks on the Where2walk section of the BWV website.

Heather Alexander undertook to follow up with Jack.

#### **7.5 Newsletter Distribution:**

**7.5.1 To Other Organisations:** Joe van Beek suggested that we should circulate our newsletter to Bushwalking Victoria, all Gippsland walking clubs, DELWP and Parks Victoria staff including Michael Dower, Connor Wilson, Richie Southerton, Patrick St John, the Bairnsdale offices of Parks Victoria and DELWP, Tourist Information Centres etc.

**7.5.2 Newsletter Only Memberships:** As this is potentially a complex issue, Joe van Beek proposed that a sub-committee comprising himself, Geoff Mattingley and Ken Free explore the possible options and report back to the next meeting with a recommendation.

#### **7.6 Darren Edwards Trail Hiking Website:**

This item will be carried over to the next meeting. In the meantime Becky Horsham to explore the implications of Darren's request. Does it impose any burden on the club?

### **7.7 Committee Membership Process:**

Anna Janca read out a prepared statement which detailed her views on the processes followed for election of BCWC Management Committee members at the 2018 AGM, during the time leading up to the AGM and the day following the AGM.

Joe van Beek acknowledged Anna's valuable contribution to the club and thanked her for her time on the committee.

**Next Meeting:** 13 February 2019 at Maffra Community Sports Club 122 – 126 Johnson Street, Maffra @ 7:00 pm, preceded by dinner @ 6:00 pm

**Meeting Closed:** at approximately 9:30 pm